Combe Hay Parish Council

**https://combehaypc.org.uk**

BATHAVON SOUTH WARD, BATH & NORTH-EAST SOMERSET

A MEETING will be held on

**Thursday 3rd July 2025 at 7.00pm**

in Combe Hay Church.

The members of the press and public have the right to attend.

Olga Shepherd, Clerk, 27 June 2025

**1.7.25 Apologies** To CONSIDER apologies for absence.

**2.7.25 Interests** To DECLARE interests.

**3.7.25 Minutes** To APPROVE and SIGN the minutes of the Annual Parish Council Meeting of 8th May 2025

**PUBLIC PARTICIPATION**

Members of the public are welcome to attend and may address the Council on matters of local concern.

Three minutes slot is allocated for each question. Questions may also be submitted to the Clerk in advance.

4.7.25 Clerks report (on matters not covered in this Agenda)

5.7.25 Councilors report ( on matters not covered elsewhere)

- Summary update on BANES Local Plan and creation of a Neighborhood Plan for the village.

**6.7 .25 Planning Applications**:

**a**. To NOTE the following planning applications**:**

|  |  |  |
| --- | --- | --- |
| **Planning Application number and address** | **Description of proposal** | **PC comments** |
| 25/01756/ADCOU  Cromwell Farm  Combe Hay Lane | Prior approval request for change of use from Agricultural Building to 1no. Dwelling (C3) and associated operational development. | Consideration left for BANES planning officer. |

7.7.25 Highways and Rights of Way

- to receive an update from BANES on a concern, expressed by the parish council about the unsafe bend of Combe Hay Lane.

**8.7.25 Environment**

a. To receive an update on bulb planting project -to decide when the order of bulbs needs to be placed.

**9.7.25 Parish Assets**

1. To note that the maintenance programme is up to date on all matters.

10.7.25 Cemetery

1. To receive any updates.
2. To review and approve the updates on the Cemetery rules and forms.

11.7.25 Community and Communication

a. To receive an update on organization of the Village Summer event on 5th July 2025.

b. Welcome Pack: To note if the Welcome Pack was delivered to new residents.

12.7.25 Finance and Administration

a. To review and approve the bank reconciliation and the allocation of the PC funds as at 30th June 25.

b. To consider ideas on using the Anne Robertson donation for the use in the village.

c. To note a new requirement to move council emails to gov.uk. Clerk to investigate and report.

j Standing Orders – to review and adopt the version based on NALC Model updated in 2025.

e. Financial Regulations – to review and adopt the version based on NALC Model updated in 2025.

j. To note no payments have been made since the last meeting, except the regular automated payments (salary, HMRC tax and Bank service charge).

13.7.25 Any other business/ Items for the next meeting:

- to invite Tim Sheppard – Cotswold Voluntary Warden for Combe Hay

14.7.25 Proposed dates of future meetings: 5th September 2024; 7th November 2024; 2nd January 2025; 6th March 2025