Combe Hay Parish Council

**https://combehaypc.org.uk**

BATHAVON SOUTH WARD, BATH & NORTH-EAST SOMERSET

 **Minutes of the Parish Council meeting held at 7.30pm**

**on Thursday 10th November 2022 in Combe Hay Church**

Present: Malcolm Austwick (Chairman), Rob Burdett, Crock Harrison, Rod Davies, Janet Young

In attendance: Matt McCabe (Ward Councillor), Olga Shepherd (Clerk), Two Members of the Public

**PUBLIC PARTICIPATION**

* David Barrows updated the Council that the sanding of Avenue railing has been postponed until April 2023 due to the damp weather conditions.
* Japanese knotweed on the old Bath Road was discussed. Andrew Jefferies (on behalf of the owner of Week Farm) confirmed that appropriate chemicals had been purchased and that the knotweed would be treated in the spring.

**22.086 Apologies**

Apology was received and accepted from Paul Wontner

**22.087 Interests**

No Interest were declared

22.088 Minutes

Minutes of the Parish Council Meeting of 4th October were APPROVED and signed by the Chairman

22.089 Clerks report

- An overgrown tree on Stoney Lane was reported on FixMyStreet portal on 9th November 2022. BANES has 28 days to investigate and respond to this report.

- A meeting is to be arranged by the Clerk with Martin Boyce to sort out the ownership of the PC emailing system with IONOS.

 - A meeting will also be arranged with Rob Burdett to review the parish council IT systems.

22.090 Councillors report

- A question was asked whether it would be practical to draft a Neighborhood Plan for Combe Hay. Cllr Matt McCabe described the process which was done by Englishcombe PC and recommended that Combe Hay PC first see how BANES Local Plan develops in terms of representing local interests. The parish council can then decide if the Neighbourhood Plan is needed for Combe Hay.

22.091 Co-option

-The Council have unanimously voted to coopt Joan Grieveson to become the Parish Councillor. The Clerk will arrange for a Declaration of Acceptance of Office to be signed by Joan.

**22.092 Planning Applications**: The following applications were considered:

|  |  |  |
| --- | --- | --- |
| **Planning Application number and address** | **Description of proposal** | **Parish Council Comments** |
| 22/01370/FUL- UPDATEParcel 4234, Combe Hay Lane, Combe Hay | Creation of new allotments including associated facilities and landscaping, including access and cycle parking, and access to adjacent soak away. | OBJECT |
| 22/04072/ARParcel 4234, Combe Hay Lane | Display of 2no non- illuminated Double Sided Totem Signs, 1 no non-illuminated V Boad Sign, 4no non-illumonated Fret Cut Signs, 1no non-illuminated Gallows Boards Sign and 6 Flag Signs. | OBJECT |
| 22/04027/FULHolly Tree Farm, Old Bath Road | External alterations to include the erection of a traditional Georgian portico to the principal entrance, and fenestration changes comprising: installation of sliding doors from kitchen/diner/family room (north elevation); enlarged kitchen window (east elevation) and lowering of two living room window cills (south elevation). | SUPPORT |

* There were no planning decisions by B&NES Council since the last PC meeting.

22.093 Highways and Rights of Way

- The Consultation on implementation of 20mph zone period has ended. Clerk to contact BANES Highways Department and update the Council.

**22.094 Environment**

- Rod Davies suggested to invite a consultant from Wedmore Community Power Co-operative to speak to residents about potential green energy projects and to gauge whether there is an interest to initiate a community project in Combe Hay. It was mentioned that the government’s ‘Enterprise investment scheme’ tax relief for new community energy project is coming to an end on 30th November.

- Matt McCabe mentioned that a workshop held in Peasedown St John and Wellow with local people exploring potential renewable energy in the area. Following this an online survey to get wider community input into what was discussed is now live. The Parish Council will put this communication via Combe Hay village newsletter.

**22.095** **Parish Assets**

- Defibrillator Kiosk The resident’s CPR training session is organized on Saturday 12th November.

22.096 Cemetery

- Discussions took place about installation of new pipes to supply water to Week Farm. The subsequent costs, the legal and insulation requirements for the new pipes were discussed in detail. It was agreed in principal that the new pipes will be laid on top of existing pipes. The works are to start in next couple of months. A map of the layout of the new pipes will need to be produced for future reference and the legal easement granted. Legal costs related to this would be paid by the owner of Week Farm. The PC to be given rights to more pipes if required.

22.097 Community and Communication

- Welcome Pack A welcome pack had been given to the new owner of Holly Tree Farm, who are expected to move there soon.

- It was suggested that celebrations are to be organized next year for the Kings Coronation on Sunday 7th May 2023. The parish council will organize a working committee.

22.098 Bathavon Parish Meeting 5th October

- update to be received at the next meeting as Paul Wontner, who attended the meeting is absent.

22.099 Finance and Administration
(a) Council’s Standing Orders APPROVED

(b) Council’s Financial Regulations APPROVED

(c) Clerk to arrange with Joan Grieveson (and Paul Wontner if consented) to sign Unity Trust Bank Account Management form for internet banking.

(d) The following schedule of payments APPROVED:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Net | VAT | Total amount |
| Community Heartbeat Invoice 13488(Cardiac arrest response seminar face to face) | £175.00 | £35.00 | £210.00 |
| Phone box refurbishment -online order 1 | £127.50 | £25.50 | £153.00 |
| Phone Box refurbishment -online order 2 | £58.20 | £11.64 | £69.84 |
| Phone Box refurbishment - Screwfix invoice | £10.27 | £2.06 | £12.33 |
| Phone Box refurbishment – Crown decorating center invoice | £12.05 | £2.41 | £14.46 |

To NOTE payments made since the last meeting:

|  |  |
| --- | --- |
|  | Total amount |
| Clerk’s salaries | Available to Council Members |

22.100 Open forum for Information only

With regard to Week Farm wall netting, it was mentioned that small trenches are to be filled between wall and road before the netting can be removed.

22.101 Meetings

Next meeting – Thursday 12th January 2023