**Combe Hay**

**Community Emergency Plan**

**August 2022**

**This is the unabridged version of the Emergency Plan, for viewing on the Combe Hay Parish Council website.**

**It includes private information (principally relating to local resources) which is held offline and is accessible to the Emergency Team. For further details, please contact the Emergency Co-ordinator.**

**If an emergency occurs, your first action should ALWAYS be to contact the emergency services by dialling 999**

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*Limited information is shown in the public version of this plan.*

*Further details are held offline and available to the Emergency Team*

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Introduction

This plan focuses on **community** emergencies – i.e. those emergencies or incidents which affect the wider community. Examples might include extreme weather, fire, explosions, pandemics, major transport incidents, loss of critical infrastructure (power, water, telecoms, food), terrorist incidents, etc.

If a community emergency happens, there will be a multi-agency response involving the emergency services, local authorities, utilities and voluntary agencies, usually co-ordinated by the BANES Emergency Management Team.

Purpose of the plan

The purpose of this plan is to provide a framework for local action (by residents of Combe Hay) in a community emergency. The main aims are:

1. to assist the emergency services in the event of such an emergency – particularly with local communications, local knowledge and local resources
2. to assist the Combe Hay community to support itself if the emergency services are delayed or overwhelmed due to the scope or nature of an incident
3. to serve as a resource to solve smaller issues within the community

The Plan is ***not*** intended to be a substitute for the emergency services.

In **any** emergency, the first action should always be to contact the emergency services by dialling 999

Activation of the plan

The Plan will be activated following a request made by the emergency services.

It may also be activated following a request by any member of the community, subject to an assessment of the situation.

See **Emergency Team Contacts** section below for who to contact.

Emergency Team contacts

The Combe Hay Community Emergency Team (CHCET) is comprised of members of the Parish Council. Contact details (in preferred order of contact) are:

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Specific role | Address | Phone |
| Malcolm Austwick | Co-ordinator | Brook House | 01225 832655  07710 160355 |
| Paul Wontner | Communications | Middle Rowley | 01225 834837  07879 018011 |
| Janet Young |  | 2 Croft Cottages | 01225 833565  07783 680910 |
| Crock Harrison |  | Fosse Farm | 01225 833946  07768 811582 |
| Rob Burdett |  | Uphill | 07979 537326 |
| Rod Davies |  | Smithy House | 07809 487711 |

In the event of an emergency, the team will be supported by:

|  |  |  |  |
| --- | --- | --- | --- |
| Joe Collins | CH Church | Bridge Farm | 07467 454415 |
| James Barton | The Wheatsheaf Inn | The Wheatsheaf Inn | 07841 828410 |

The Community Cluster Contact Group, below, will also be available for immediate house to house communications. The Emergency Team will engage them as appropriate

\*The house and tel No information is held on the Parish Council full version.

|  |  |  |
| --- | --- | --- |
| Clare Harrison |  |  |
| Ruth Brown |  |  |
| Joan Grieveson |  |  |
| Sarah Philips |  |  |
| Louise Graham |  |  |
| Sarah Austwick |  |  |

Communications in an emergency

In an emergency, communications will normally be via WhatsApp or phone unless those systems are down. In that case “door-knocking” may be required.

If appropriate, and safe the Emergency Team should aim to meet face to face to assess and give direction

The primary communications channels are:

* **CHPC** WhatsApp group – for communications within the emergency team and its supporters, who could be added quickly as required.
* **Combe Hay Chat** WhatsApp group (and the **Village News** email) – for broadcasting messages to the community

**Key locations: Evacuation assembly points/places of safety**

As agreed with BANES Emergency Management Team

**Primary Location- Combe Hay Church**

Address Backy hill, Combe Hay BA2 7EG

Telephone None

what3words /// light.loops.float

OS Grid Reference ST 73505 59844 (Easting 373505; Northing 159844)

Capacity Max 100in pew seating

Facilities One (disabled) toilet, water supply, water boiler, heating

Wi-Fi Network: Truespeed-4PDPY Password: D3JJJTBR8LCX

Key holders Joe Collins

**Helipad**

In grounds north of the Wheatsheaf Inn

what3words /// flies.prone.shell

Lat & Long 51°20′22″N 002°22′50″W

**Secondary Location- The Wheatsheaf Pub**

Address Combe Hay Lane, Combe Hay BA2 7EG

Telephone 01225 833504 / 07841 828410

what3words /// smiled.cried.duck

OS Grid Reference ST 73600 600610 (Easting 373599; Northing 160060)

Capacity Max 50 inside

Facilities Toilets, water supply, heating, seating, catering

Local Skills and Resources

**General**

Resources available within the community include:

* Ladders
* 4 Wheel Drive vehicles
* Tractors
* Trailers
* Chainsaws

Skills available within the community include:

* First Aid
* Plumbing and Electrical
* Catering

\*Details of persons with skills and resources is held on the full Parish Council version of this plan

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Name** | **Phone** | **Ladders** | **4WD**  **Tractors** | **Trailers** | **Catering** | **Chainsaw** | **Plumbing** | **First Aid** | **Electric** |
|  |  | X |  |  |  | X |  |  |  |
|  |  | X | X | X |  |  |  |  |  |
|  |  | X | X |  |  |  |  |  |  |
|  |  | X |  |  |  | X |  |  |  |
|  |  | X | X | X |  | X |  |  |  |
|  |  |  |  |  | X |  |  |  |  |
|  |  | X |  |  | X |  |  |  |  |
|  |  | X |  |  |  | X |  |  |  |
|  |  |  | X |  |  | X |  |  | X |
|  |  |  |  |  |  |  |  | X |  |
|  |  |  |  |  | X |  |  |  |  |
|  |  |  |  |  |  |  | X |  | X |
|  |  |  |  |  | *(Morale boosting cakes!)* |  |  |  |  |
|  |  |  |  |  | X | X |  |  |  |

**Defibrillator**

Location In phone box outside Cotte Farm, Anchor Lane, Combe Hay BA2 7EG

what3words /// nurse.head.waving

OS Grid Reference ST 73612 60002 (Easting 373612; Northing 160002)

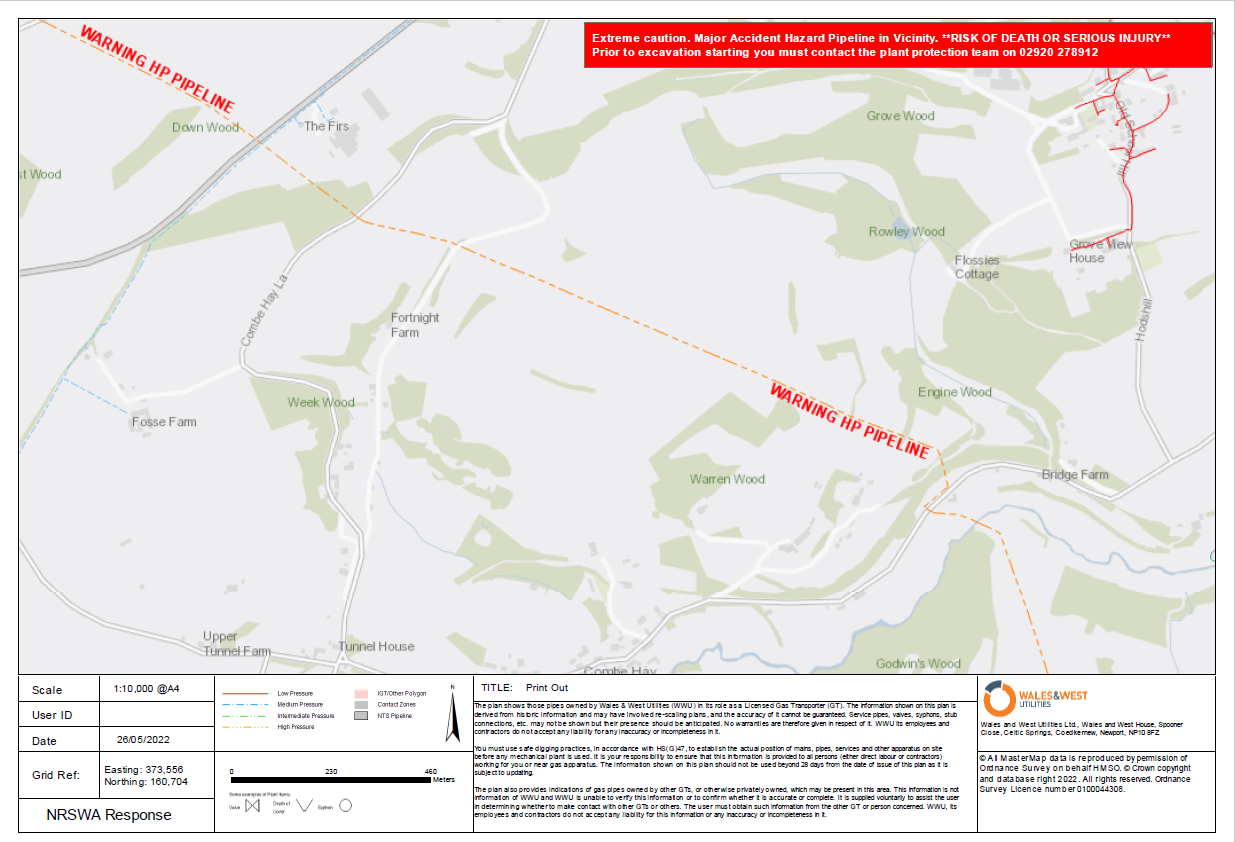
Access code C123X

The Public defibrillator is intended to be usable by anyone, as it talks the user through the process and can't shock a person who has a pulse.

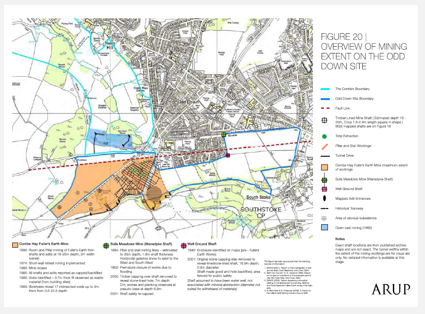
Local Risk Assessment

**Known potential hazards**

**A gas pipeline** owned by Wales & West Utilities runs across the Parish (north east to south west). A map of the route is attached in the appendix. Safe working practices are essential in its vicinity.



**Fuller’s Earth mines** (now closed) are located at the northern end of the parish. A map of the site is attached in the appendix. Potential for subsidence.



Emergency Team initial actions

**On receipt of the initial contact**

* If it comes from the emergency services or BANES, note their immediate requirements, if any
* If it comes from another source:
  + Ensure that the emergency services are aware of the incident
  + If necessary call 999
  + Contact the Co-ordinator (or next in line) and decide if the plan should be activated (in full or in part)
* Contact other members of the team and advise where to assemble

**Assembly points for Emergency Team**

The location needs to be in a safe and accessible area (depending upon the emergency)

* Primary assembly location: Combe Hay Church BA2 7EG
* Backup assembly location: The Wheatsheaf Inn BA2 7EG

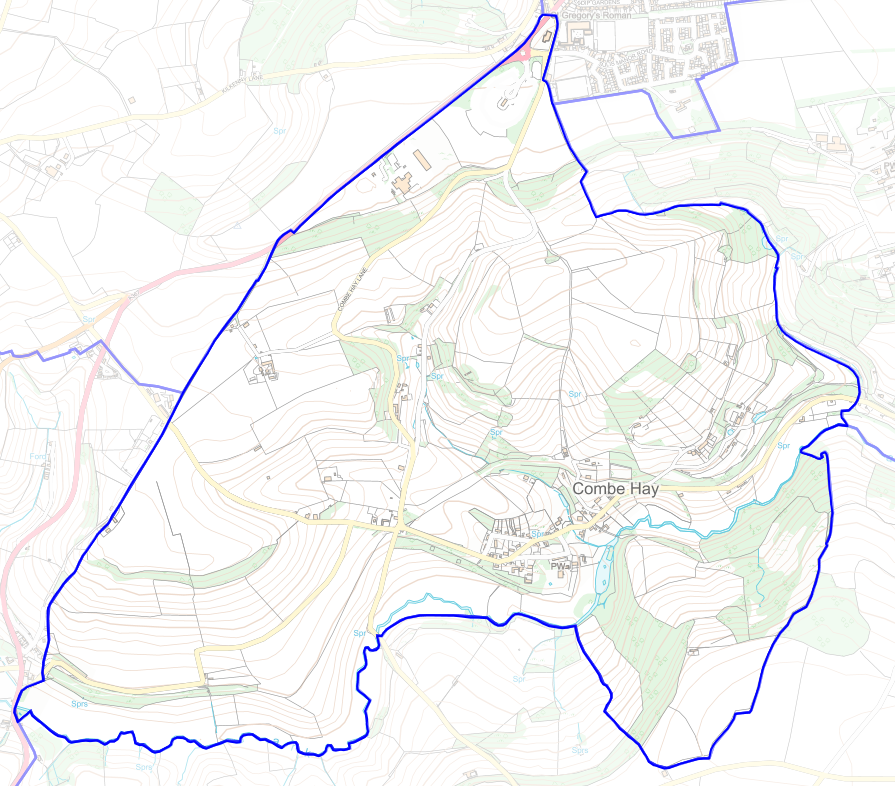
**Emergency Team members should:**

* Assemble at the designated assembly point
* Make initial contact with emergency services first and then BANES
* Review the situation and identify/take appropriate actions (if safe to do so)
* Keep a record of proceedings and update each other on actions
* When the emergency services or other responders arrive, make contact with them, agree roles and actions and follow their lead

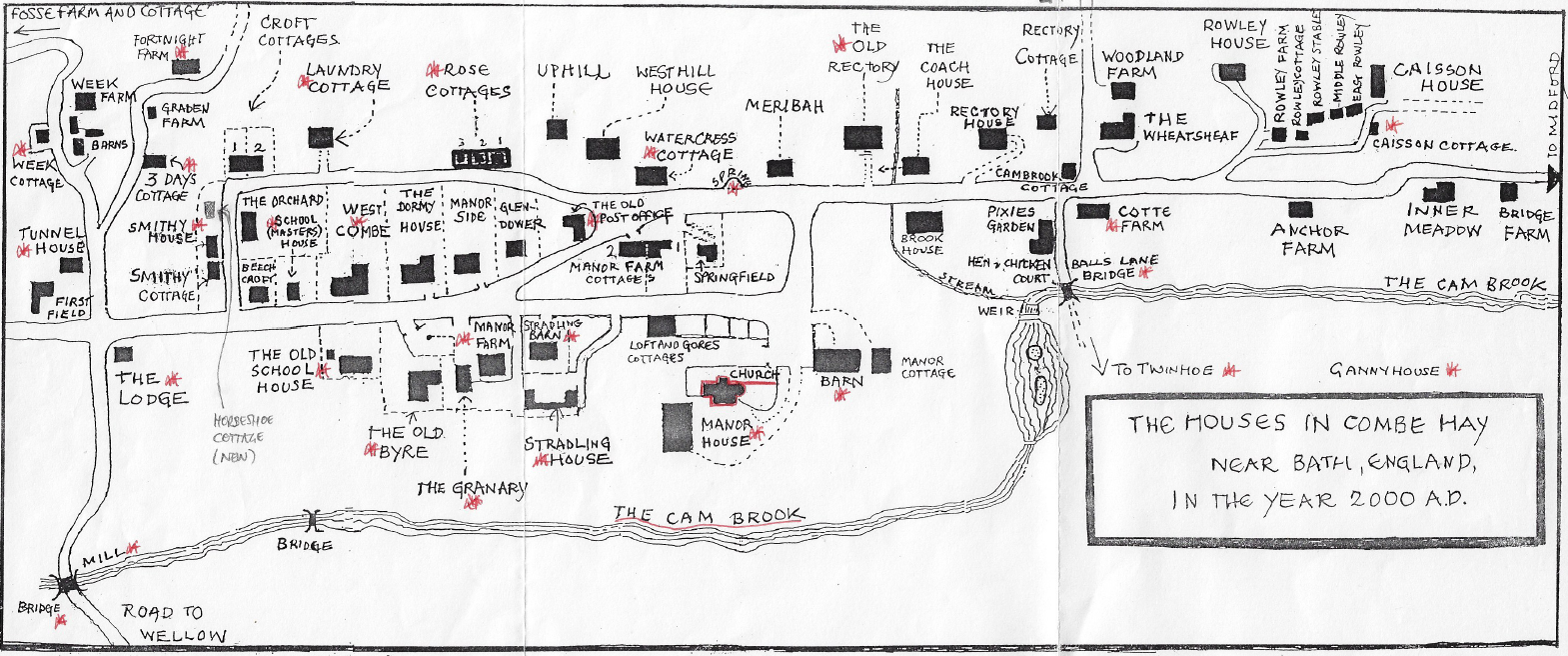
**Checklist for Emergency Team first meeting**

1. Assess current situation
   * Location of the emergency
     + Is it accessible, near any hazards, etc?
   * Type of emergency
     + Any casualties or threat to life?
     + Has electricity, gas or water been affected?
   * Identify if any vulnerable residents affected
     + young, old, unwell etc
   * What resources do we need?
     + Equipment - off-road vehicles, food, blankets, etc?
     + Local skills – medical etc?
     + Shelter – open up the agreed location?
2. Allocate roles, such as:
   * Co-ordination, communications, contacting those with the relevant local skills and resources, contacting vulnerable residents, opening up assembly/evacuation centres, gathering further information on the incident
3. Communications
   * Ensure there’s someone with a phone at the Church
   * Are WhatsApp and phone systems available (or is door-knocking required)?
   * Contact the Community Group co-ordinators to start cascade
   * Contact people with relevant skills or resources
4. Establishing contact with the emergency services
   * Pass on any useful information
   * Agree roles, communications and resources required
   * Add them to the CHCET and CHChat WhatsApp groups
   * Follow lead taken by responders
5. What actions can safely be taken (e.g. if emergency services delayed)?
   * Supporting the vulnerable
   * Opening up assembly points (and stationing a team member there)
   * Contacting people on the resources/skills list

Map of area covered (Combe Hay Parish)



**Street map with house names**



Note No1 and No 2 The Firs, on A367 on Fullers Earth site are also part of Combe Hay Parish, not generally included.

Useful Contacts

Emergency Services 999

BANES Emergency Duty Officer 01225 477477

A&E (Accident & Emergency)

Urgent Treatment Centre (book via 111)

Royal United Hospitals

Combe Park, Bath BA1 3NG 01225 428331

Minor Injuries Unit (8am -7pm)

Paulton Hospital

Salisbury Road, Paulton BS39 7SB 01761 412315

Truespeed (broadband) 01225 300370

Wessex Water (burst water main) 0345 600 4 600

### Western Power (power cut) [0800 6783 105](tel:0800%206783%20105)

Environment Agency (environmental incidents) 0800 80 70 60

Council Connect 01225 39 40 41

FixMyStreet <https://fix.bathnes.gov.uk/>

Useful Information

The Avon & Somerset Local Resilience Forum (LRF) Community Risk Register (a guide to the top 10 risks in this region and what you can do to be prepared in your home) is available at: <https://www.avonandsomerset.police.uk/about/policies-and-procedures/community-risk-register/>

Reporting emergencies and non-emergencies to BANES: <https://www.bathnes.gov.uk/services/your-council-and-democracy/emergencies>

Reporting a power cut (and advice): <https://www.westernpower.co.uk/power-cut-information/how-to-report-a-power-cut>

Weather warnings and advice (Met Office): <https://www.metoffice.gov.uk/>

Met Office app at: <https://www.metoffice.gov.uk/about-us/what/met-office-weather-app>

Flood alerts (nationally) and guidance: <https://check-for-flooding.service.gov.uk/plan-ahead-for-flooding>

Flood maps are available online at: <https://flood-map-for-planning.service.gov.uk/>

A useful resource for flood resilience is at: <https://marydhonau.com/>

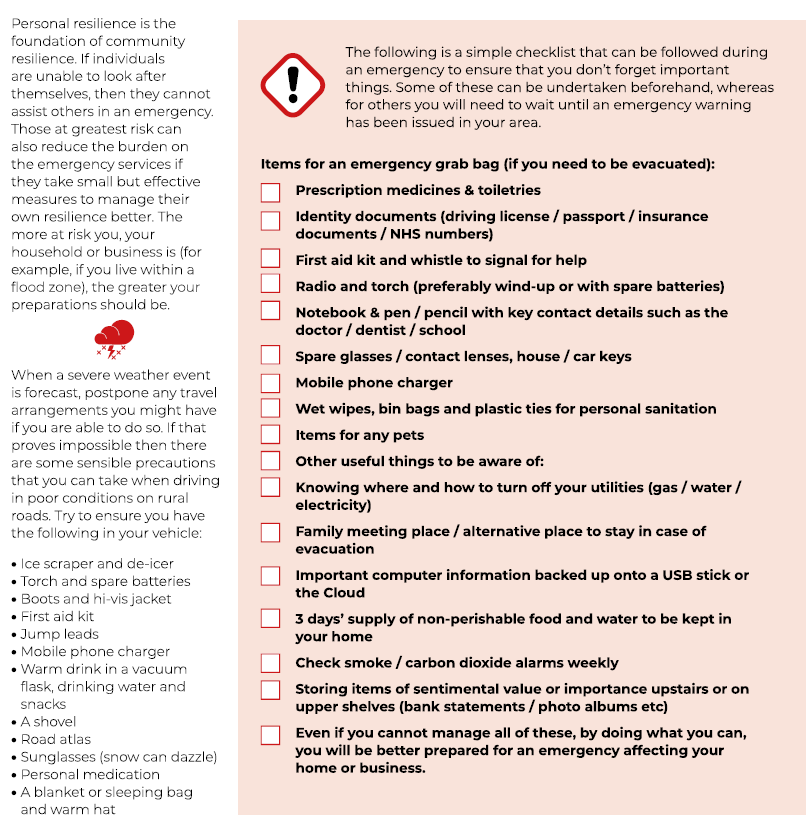
Flood risk management in BANES: <https://www.bathnes.gov.uk/services/environment/lead-local-flood-authority/flood-risk-management-bath-north-east-somerset>

A guide to rural community resilience is available at the Communities Prepared website: <https://www.communitiesprepared.org.uk/2020/06/building-resilience-in-rural-communities/>

Top Tips – Personal Resilience

There is also an important part to be played by individuals and households to help themselves at a personal level. There is a lot that individuals can do to cope better during, and recover quicker from, an emergency.

The following is an extract from A Guide to Rural Community Resilience. The full guide is available at the Communities Prepared website: <https://www.communitiesprepared.org.uk/2020/06/building-resilience-in-rural-communities/>



Document management

**Version control**

**Issue no Notes Date**

V1.0 Initial version 02/10/2022

V1.1 Update xx/xxxxx/xxxx

Next annual review due: 02/10/2023

**Plan distribution list Date last issued**

All members of the CHCET (full version) 02/10/2022

BANES Emergency Management Team (full version) 02/10/2022

CHPC website (abridged public version) Oct 2022

Ward Councillor (Matt McCabe) 02/10/2022

Appendices

1. Map of Wales & West gas pipeline crossing Combe Hay Parish

Original obtained from [dig@wwutilities.co.uk](mailto:dig@wwutilities.co.uk) (tel: 02920 278912)

1. Map of Combe Hay Fuller’s Earth mine workings

Original obtained from 2010 report by Ove Arup & Partners at: <http://www.bathnes.gov.uk/sites/default/files/sitedocuments/Planning-and-Building-Control/Planning-Policy/Evidence-Base/Environment/SlopeGeologicalInstabilityandUnderminingStudy.pdf>