Combe Hay Parish Council

**https://combehaypc.org.uk**

BATHAVON SOUTH WARD, BATH & NORTH-EAST SOMERSET

 **Minutes of the Annual Parish Council meeting held at 7.00pm**

**on Thursday 4th October 2022 in Combe Hay Church**

Present: Malcolm Austwick (Chairman), Rob Burdett, Crock Harrison, Rod Davies, Paul Wontner, Janet Young

In attendance: Matt McCabe (Ward Councillor), Olga Shepherd (Clerk), One Member of the Public

**PUBLIC PARTICIPATION**

There was one resident at the meeting. No questions were raised

**22.070 Apologies**

No apologies were received

**22.071 Interests**

No Interests were declared

22.072 Minutes

Minutes of the Parish Council Meeting of 7th July 2022 were APPROVED and signed by the Chairman

22.073 Clerks report

the following correspondence received:

- A resident reported obstruction in the Cam Brook downstream of Dunkerton Bridge. No actions required.

- BaNES Public Consultation on the Local Plan 2022-2042 is running from 4 October to 15 November 2022.

- Spread of Japanese Knotweed was reported on BANES Fix my Street portal.

- BaNES Climate and Biodiversity Festival is running from 24 September to 2 October.

- Overgrown tree at the Old Post Office House was reported on BANES Fix my Street portal.

- Clerk reported that the current Internal Auditor have withdrawn their services. The Clerk will make new arrangements for next year’s audit using ALCA network.

22.074 Councillors report

- Crock Harrison reported on discussion with Andrew Jeffries regarding new water supply for Week farm which Mr Jeffries wanted to run across the new part of the cemetery. It was discussed and decided that the PC’s preference was for the new pipes to be buried as close to the boundary as possible and for the existing pipes to be moved to follow the same route. Crock would discuss to Mr. Jeffries.

22.075 Co-option

a. The Co-option Policy has been APPROVED. This Policy will be published on the Council’s website.

b. The Notice of Vacancy following resignation of Cllr Simon Bellars have been advertised until 18th October 2022. Applications will be considered at the next meeting.

22.076 Planning Applications:

The District Councilor updated the Council that there were no further progress on Sulis Down planning application. South of Bath Alliance is organizing a walk for local residents on Sulis Down plateau.

|  |  |  |
| --- | --- | --- |
| **Planning Application number and address** | **Description of proposal** | **Parish Council decision** |
| 22/01370/FUL- Parcel 4234, Combe Hay | Creation of new allotments including associated facilities and landscaping, including access and cycle parking, and access to adjacent soak away: | Combe Hay PC requested this revised application goes to public consultation due to substantial changes. |

The following decisions made by BANES since the last meeting:

|  |  |  |
| --- | --- | --- |
| **Planning Application number and address** | **Description of proposal** | **Decision by BaNES Council**  |
| 22/02666/FULUpper Tunnel Farm Browney Lane | Erection of 1no 2 bed dwelling and associated works following the demolition of an existing building (B8 | PERMIT |

22.077 Highways and Rights of Way

- BaNES Public consultation on implementation of 20mph zone is nearly completed. Reminder about the consultation together with a map showing locations of new signs will be published via Combe Hay communication channels.

- A request was sent to BaNES to cut back the overgrown hedge on Combe Hay Lane.

- The Council requested that BaNES email advanced notices of future road closures for resident’s information. Clerk will email the Highways departments.

**22.078 Environment**

 **-** Combe Hay residents had expressed interest in promoting local renewable energy projects. The District Councillor had an overview of the experience of other local communities, including obstacles they had to face such as connecting the renewable infrastructure to the national grid. Despite this the PC was minded to consider support/help for any initiatives proposed by the residents.

**22.079 Emergency Plan**

(a) Combe Hay Emergency Plan has been finalised. This Emergency Plan will be published on the parish council website along with explanation on when it should be enacted in case of emergency.

**22.080** **Parish Assets**

Defibrillator Kiosk: The renovation of the cabinet has been completed, the newly painted door is attached. The training session for residents is being organised for 12th November. Invitation is to be published in the local WhatsApp group.

A regular checks of the defibrillator have been carried out by the responsible Councilor.

22.081 Community and Communication

(a) Welcome Pack

The welcome pack is to be delivered to the new residents arriving in the village. One has been delivered to the Coach House and another will be prepared for Holly Tree Farm.

22.082 Bathavon Parish Meeting

 The Council’s Representative will attend Bathavon Parish Forum on 5th October and update the Council.

22.083 Finance and Administration
(a) Half yearly outcome of the Council’s Budget have been NOTED.

(b) Half yearly Financial reconciliation was APPROVED and signed off.

(c) It was agreed to create a separate dedicated IONOS account for council’s emails.

(d) The following schedule of payments APPROVED:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Net | VAT | Total amount |
| Donation of Queens Jubilee party surplus to Restore our Planet charity |  |  | £180.00 |

The following payments since the last meeting NOTED:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Net | VAT | Total amount |
| Clerk’s salary |  |  | Available to Council Members |

21.084 Information only

- A resident enquired if a donation can be made to the PC account towards planting scheme/screening of Holly Tree Farm from the cemetery.

 - It was agreed to organize a coronation party next year in the village once the dates become known.

21.085 Meetings

Proposed date of the next meeting – Thursday 10th November