Combe Hay Parish Council

**https://combehaypc.org.uk**

BATHAVON SOUTH WARD, BATH & NORTH-EAST SOMERSET

Chairman: Malcolm Austwick, Brook House, Combe Hay, Bath BA2 7EG malcolm.austwick@combehaypc.net

Clerk: Robin Campbell, 4 Monmouth Paddock, Norton St Philip, Bath BA2 7LA 07932 557202 combehaypcclerk@gmail.com

TO THE MEMBERS OF COMBE HAY PARISH COUNCIL

A MEETING of the above-named Parish Council will be held on Wednesday 16 March 2022  
starting at 7.00pm in Combe Hay Church, which I summon you to attend



Robin Campbell, Clerk, 11 March 2022

**PUBLIC PARTICIPATION**

Members of the public are welcome and may address the Council on matters of local concern. Written questions may be submitted to the Clerk in advance

**22.016 Apologies** To CONSIDER apologies for absence

**22.017 Council**(a)To DECLARE interests, RECEIVE written dispensation requests for items of disclosable pecuniary interest and GRANT requests where appropriate.

(b) To NOTE impending vacancy due to resignation of a Councillor

22.018 Minutes To APPROVE and SIGN the minutes of the Parish Council Meeting of 19.01.2022

22.019 Clerk’s reportTo RECEIVE a report on actions from previous meetings not on this agenda

22.020 Councillors’ reports To RECEIVE reports on matters not on this agenda

22.021 Planning

(a) To CONSIDER the following applications (or if delegated, to CONFIRM recommendation)

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| 22/00964/FUL Rectory Lodge, Old Bath Road, Combe Hay BA2 7EG | Erection of first floor extension.  Case officer: Christine Moorfield Expiry for consultation: 14/04/2022 |  |
| 22/00247/COND  Parcel 4234 Combe Hay Lane Combe Hay | Discharge of Condition 15 (Travel Information Pack Details) of application 17/02588/EFUL (Full planning permission for the erection of 171 residential units… | **Comment not invited** |
| 22/00833/FUL & 00834/LBA 2Manor Farm Cottages, Anchor Lane, Combe Hay BA2 7EH | Interior and exterior alterations for new vehicular access, Erection of two storey extension.the reinstatement of boundary walling, and the replacement of an existing outbuilding.  Case officer: Adrian Neilson Expiry for consultation: 31/03/2022 |  |

(b) To NOTE planning decisions by B&NES Council since the last PC meeting, including:

|  |  |  |
| --- | --- | --- |
| 21/05333/D6A  Parcel 4234, Combe Hay Lane, Combe Hay | Discharge of planning obligations Schedule 6 (Travel Plan) of application 17/02588/EFUL | **Condition discharged** |
| 21/05322/FUL  Rectory Lodge, Old Bath Road, Combe Hay BA2 7EG | Erection of two storey extension. | **Application withdrawn** |
| 21/04423/FUL & 04424/LBA Parish Council: support. Notice of noisy or intrusive works should be given to neighbours  1 Rose Cottages The Lower Lane Combe Hay BA2 7EQ | Erection of link extension connecting host cottage to outbuilding and ancillary works | **Permit & Consent**  Parish Council: support. Notice of noisy or intrusive works should be given to neighbours |

(c) Enforcement To RECEIVE an update

(d) Sulis Down development To RECEIVE updates on (i) Combe Hay Lane; (ii) phase one development; (iii) potential future phases

(c) To APPROVE distribution of report on visit to Recycle Bath

**22.022 Environment**

(a) To RECEIVE a report on the safety of the beech trees in The Avenue

(b) To RECEIVE an update on litter-picking day

22.023 Community and Communication

(a) Big Village meet-up To RECEIVE an update

(b) Queen’s Platinum Jubilee To RECEIVE an update

(c) Welcome Pack To NOTE any new residents for welcome pack

(d) Book of Condolence To NOTE purchase of a Book of Condolence to enable residents to mark their respect on the death of a member of the Royal Family

**22.024** **Parish Assets**

(a) The Avenue Railings To AGREE maintenance programme 2022

(b) Defibrillator Kiosk To APPPROVE kind offer to monitor defibrillator and lead kiosk maintenance

(c) Marquee To APPROVE marquee policy

22.025 Highways and Rights of WayTo RECEIVE an update.

**20.026** **Risk assessment and asset register**

(a) To REVIEW the risk schedule (circulated); (b) to REVIEW the asset register (circulated)

**20.027** **Staff** To NOTE review of Clerk’s contract (Cllr Austwick)

**22.028 Emergency Plan** To RECEIVE an update

22.029 Finance

(a) To APPROVE and SIGN the Month 11 financial statement and SIGN the bank reconciliation

(e) To NOTE payments made since the last meeting

(f) To APPROVE payments (list at meeting) and AGREE signatories for online authorization.

(d) To APPROVE 1.75% increase in Clerk’s salary per NALC/SLCC agreement

22.030 Information only

*Matters requiring a decision must be listed elsewhere on the agenda*

1. To NOTE correspondence received.

(b) To RECEIVE miscellaneous reports

22.031 Meetings To CONFIRM date, time and venue of next meeting:

|  |  |  |
| --- | --- | --- |
| Wednesday 18 May, **6:00pm** | Annual Parish Council Meeting  (election of Chair) | Combe Hay Church |
| Wednesday 18 May, 7:45pm | Annual Parish Meeting (Meeting of Electors) | Combe Hay Church |