Combe Hay Parish Council

**https://combehaypc.org.uk**

BATHAVON SOUTH WARD, BATH & NORTH-EAST SOMERSET

Chairman: Malcolm Austwick, Brook House, Combe Hay, Bath BA2 7EG malcolm.austwick@combehaypc.net

Clerk: Robin Campbell, 4 Monmouth Paddock, Norton St Philip, Bath BA2 7LA 07932 557202 [combehaypcclerk@gmail.com](mailto:combehaypcclerk@gmail.com)

**PUBLIC NOTICE**

A MEETING of the above-named Parish Council will be held on Wednesday 19 January 2022  
starting at 7.00pm in Combe Hay Church, which members of the press and public have the right to attend



Robin Campbell, Clerk, 14 January 2022

**PUBLIC PARTICIPATION**

Members of the public are very welcome and may address the Council on matters of local concern. Written questions may be submitted to the Clerk in advance.

**22.001 Apologies** To CONSIDER apologies for absence.

**22.002 Interests** To DECLARE interests, RECEIVE written dispensation requests for items of disclosable pecuniary interest and GRANT requests where appropriate.

22.003 Minutes To APPROVE and SIGN the minutes of the Parish Council Meeting of 17.11.2021.

22.004 Clerk’s reportTo RECEIVE a report on actions from previous meetings not on this agenda.

22.005 Councillors’ reports To RECEIVE reports on matters not on this agenda.

22.006 Planning

(a) To CONSIDER the following applications (or if delegated, to CONFIRM recommendation):

|  |  |  |
| --- | --- | --- |
| 21/05543/TCA  Rectory Lodge Old Bath Road Combe Hay BA2 7EG | Beech Tree - Reduce crown limb leaders back by up to 6m, back to approx 120-180mm diameter cuts at suitable lateral branches, remove damaged branches and deadwood (Option A as per report).  Case Officer: Jane Brewer  Target decision date: 05/01/2022 |  |
| 21/05333/D6A  Parcel 4234, Combe Hay Lane, Combe Hay | Discharge of planning obligations Schedule 6 (Travel Plan) of application 17/02588/EFUL  Case officer: Chris Griggs-Trevarthen  Target decision date: 28/12/2021 |  |
| 21/05322/FUL  Rectory Lodge, Old Bath Road, Combe Hay BA2 7EG | Erection of two storey extension.  Case officer: Christine Moorfield  Expiry for consultation: time extension granted until 20/01/2022 |  |

(b) To NOTE planning decisions by B&NES Council since the last PC meeting, including:

|  |  |  |
| --- | --- | --- |
| 21/04692/FUL  Uphill, The Lower Lane, Combe Hay, BA2 7EG | Two proposed windows to the facades of the existing main residence | **Permit**  Parish Council: support |
| 21/04661/FUL 21/04662/LBA  2 Rose Cottages, The | Replacement roof to existing rear extension  External alterations for the replacement . . . | **Permit**  **Consent**  Parish Council: support |

(c) To RECEIVE an update on enforcement matters.

(d) To RECEIVE an update from the Sulis Down Working Group.

**22.007 Environment**

(a) To NOTE fallen beech tree in The Avenue (report circulated) and CONSIDER implications.

(b) To AGREE litter picking strategy and NOTE purchase of litter-pickers.

(c) To RECEIVE an update on water issuing between Watercress Cottage and Meribah

22.008 Community and Communication

(a) Big Village meet-up To NOTE survey responses (circulated) and CONSIDER next actions.

(b) Queen’s Platinum Jubilee To RECEIVE an update, APPOINT an organising committee and AGREE the format of events

(c) Welcome Pack To NOTE any new residents to whom a pack should be delivered.

(d) Operation London Bridge To CONSIDER the provision, on the death of Royal, of a Book of Condolence to enable residents to mark their respect.

**22.009** **Parish Assets**

Cemetery To CONSIDER adoption of Cemetery Rules and Charges (circulated).

The Avenue Railings To AGREE maintenance programme 2022.

Defibrillator Kiosk To RECEIVE a maintenance update.

22.010 Highways and Rights of WayTo RECEIVE an update.

**22.011 Data** To CONSIDER adoption of a Data Protection and Destruction Policy (circulated).

**22.012 Emergency Plan** To RECEIVE an update report

22.013 Finance

(a) To APPROVE and SIGN the Month 9 financial statement and SIGN the bank reconciliation.

(b) To APPROVE the council’s annual insurance renewal from 10.2.22.

(c) To SET the budget for financial year 2022-23.

(d) To SET the precept for financial year 2022-23.

(e) To NOTE payments made since the last meeting.

(f) To APPROVE payments (list at meeting) and AGREE signatories for online authorization.

22.014 Information only

*Matters requiring a decision must be listed elsewhere on the agenda*

1. To NOTE correspondence received.

(b) To RECEIVE miscellaneous reports.

22.015 Meetings To CONFIRM date, time and venue of next meeting:

|  |  |  |
| --- | --- | --- |
| Wednesday 16 March 2022 7:00pm | Parish Council Meeting | Combe Hay Church |