Combe Hay Parish Council

**https://combehaypc.org.uk**

BATHAVON SOUTH WARD, BATH & NORTH-EAST SOMERSET

Chairman: Malcolm Austwick, Brook House, Combe Hay, Bath BA2 7EG malcolm.austwick@combehaypc.net

Clerk: Robin Campbell, 4 Monmouth Paddock, Norton St Philip, Bath BA2 7LA 07932 557202 combehaypcclerk@gmail.com

PUBLIC NOTICE

A MEETING of the above-named Parish Council will be held on Wednesday 17 March 2021
starting at 7.00pm, online via Zoom, which members of the press and public have the right to attend

**Join Zoom Meeting**

https://us02web.zoom.us/j/82798849884?pwd=N3UwMER3Sk1vbld2c0UyRGJJZXZXZz09

Meeting ID: 827 9884 9884

Passcode: 388244

Robin Campbell, Clerk, 12 March 2021

PUBLIC PARTICIPATION

Members of the public are encouraged to attend and may address the Council
on matters of local concern

21.013 Interests

To DECLARE interests, RECEIVE written dispensation requests for items of disclosable pecuniary interest and GRANT requests where appropriate

21.014 Apologies To CONSIDER apologies for absence

**21.015 Council**

(a) To CONSIDER the co-option of a Councillor following the resignation of Sue Saker and advertisement of the vacancy; to SIGN the Declaration of Acceptance of Office

(b) To NOTE the resignation of Cllr Long, effective from 18 March, and to CONSIDER action

21.016 Minutes To APPROVE and SIGN the minutes of the Parish Council Meeting of 20.01.2021

21.017 Covid 19 To RECEIVE an update on community actions

21.018 Clerk’s reportTo RECEIVE a report on actions from previous meetings not on this agenda

21.019 Planning

 (a) To CONSIDER the following application

|  |  |  |
| --- | --- | --- |
| 21/00804/TCAStradling House, Backy Hill, Combe Hay BA2 7EG | Various works to trees as described in application form. |  |

(b) To NOTE planning decisions by B&NES Council since the last PC meeting, including:

|  |  |  |
| --- | --- | --- |
| 21/00855/TC52 Manor Farm Cottages, Anchor Lane, Combe Hay, BA2 7EH | T1 (Beech) - Fell. To be replaced with new Beech tree | TP5/TC5 Exempt from consent |

(c) To RECEIVE an update on the stables adjacent to Combe Hay Vineyard

21.020 Environment

To RECEIVE an update on the use of spring water at Watercress Cottage, Combe Hay

21.021 Highways and Rights of WayTo RECEIVE an update

21.022 Cemetery To RECEIVE an update

21.023 Parish Party To CONSIDER dates. Suggested: 18th or 25th July

**20.023** **Risk assessment and asset register**

 To REVIEW the risk schedule (circulated); to REVIEW the asset register (circulated)

**20.024** **Standing Orders and Financial Regulations**

To REVIEW Standing Orders (circulated); to REVIEW Financial Regulations (circulated)

**20.025** **Staff** To NOTE review of Clerk’s contract (Cllr Austwick)

21.026 Finance

(a) To APPROVE and SIGN the Month 11 financial statement and SIGN bank reconciliation

(e) To APPROVE payments (full list at meeting) and AGREE signatories to authorize online

|  |  |
| --- | --- |
| Hire of Church for meetings 2019/20 & 2020/21 | 200.00 |
| Staff salaries March 2021 | per minute 20.079b |
| PAYE Q4  | 243.20  |
| R. Campbell – Home office and computer allowance 2020/21, per budget 208.00; postage 10.25 | 218.25 |

(d) To NOTEpayments made since the last meeting

|  |  |
| --- | --- |
| Staff salaries February 2021 | per minute 20.079b |
| R. Campbell – refund renewal, Information Commissioner, per budget |  40.00 |

21.027 Information only

*Matters requiring a decision must be listed elsewhere on the agenda*

 (a) To NOTE new residents for welcome pack

 (b) To NOTE correspondence received

 (c) To RECEIVE miscellaneous reports

21.028 Next meetings To NOTE date and venue

|  |  |  |
| --- | --- | --- |
| Wednesday 5 May, **6:00pm** | Parish Council Meeting(Annual meeting: election of Chair) | Online via Zoom |
| Wednesday 5 May, **7:45pm** | Annual Parish Meeting (Meeting of Electors) | Online via Zoom |