Combe Hay Parish Council

**https://combehaypc.org.uk**

**Minutes of the Parish Council meeting held at 7.00pm**

**on Wednesday July 15, 2020 remotely via Zoom**

**Present:** Councillors M. Austwick (Chairman), S. Bellars, C. Harrison, S. Saker, J. Young

**In attendance**: Ward Councillor N. Butters (part), R. Campbell (Clerk)

**A =** ACTION CLERK, & COUNCILLOR WHERE INITIALLED 🡫

**PUBLIC PARTICIPATION** None

**20.056 Interests** There were no declarations of interests

**20.057 Apologies** Apologies for absence were received and accepted from Cllrs J. Long   
 (unwell) and M. Boyce (on holiday).

**20.058** **Minutes**

The minutes of the Annual Parish Council Meeting held on 15.5.20 were **AGREED**   
to be a true record. They were signed by the Chairman.

**20.059** **Coronavirus**

* The community groups will be kept going
* To date there had been very few cases of Coronavirus in the local area.
* SS Philip & James Church runs a community response to Coronavirus called   
  Matt 22. Working in partnership with local schools, other churches and   
  charities, it provides food parcels, dinners for the isolated, shopping,   
  mentoring and linking to debt and addiction advice. The need for help is   
  likely to continue for quite some timeContact details (01225 835228 / www.stphilipstjames.org/matt22) to be sent to Parish News **A** MA

**20.060** **Clerk’s report** A written report had been circulated. Actions are noted under the   
relevant minute.

**20.061** **Planning**

(a) Application

|  |  |  |
| --- | --- | --- |
| 20/01934/FUL  2 Manor Farm Cottages, Anchor Lane, Combe Hay, BA2 7EH | Erection of temporary timber garden store. | **AGREED unanimously to** **support**, subject to sufficient screening to lower-lying property opposite being retained |

(b) Planning decision by B&NES since the last meeting

|  |  |  |
| --- | --- | --- |
| 20/01391/TCA  16.04.20  Westhill House, The Lower Lane, Combe Hay, BA2 7EG | Douglas Fir (T1) – Fell | **No Objection**  (Parish Council: try to resolve pinch point without felling tree) |

(c) Planning enforcement Noted that an issue raised was a matter between neighbours.

(d) Neighbourhood Plan   
Noted that the Council’s current policy is not to undertake a Neighbourhood Plan.

A list of the benefits of having and drawbacks of not having a Neighbourhood Plan   
to be circulated before the September meeting, together with information   
on funding sources.  **A**

**20.062** **Highways and Rights of Way**

* Seek Highways’ advice on wall pinch point remaining     
  at Westhill following tree removal **A**
* Report deep pothole one third along Swan Lane **A**
* Discuss with Highways signs/bollards at Fosse Farm corner, Combe Hay Lane,   
  to try to reduce accidents  **A**
* Write to Bristol Water about delay in removing ‘road closed’ sign at Bath Hill,   
  Wellow, and attitude of staff  **A**

**20.063 Environment**

(a) Trees **AGREED** to fell the cherry tree at the top of Stony Lane.  **A** CH

Ownership of the sycamore further down the Lane to be established **A** JY

(b) Japanese Knotweed

* Treatment to halt spread of knotweed on Old Bath Road byway to be   
  chased urgently with B&NES **A**
* Knotweed on private land at junction of old Bath Road and Fortnight Farm

track to be monitored for treatment

* Knotweed on private land by line of old railway, including permissive path,   
  being treated by landowner. To be monitored **A**

**20.064** **Cemetery**

(a) Maintenance

* The chain to be ground off the old dustbin, so that the bin can be removed. **A** CH
* The wall uphill of the rebuilt section to be checked for condition. **A** CH
* The gates need painting
* A small hole near the entrance to be monitored to ensure that it is an   
  animal scrape, not grave subsidence **A**

(b) Transfer of new land

* **AGREED** the area to be transferred to the council by Mr T. Osborne as outlined   
  in red on the revised plan supplied by him in July
* Noted creep of Japanese Knotweed, parallel to the stables, towards the proposed acquisition land. Advise Mr Osborne that it would be difficult to take on that   
  problem  **A**
* AGREED to transfer to Mr Osborne the area outlined in blue on the revised  
  plan supplied by him, subject to contract and searches and to confirmation of the Parish Council’s ownership; this to be checked with the solicitor. **A**

Cllr Harrison left the meeting (8.43pm)

**20.065** **Website**

**RESOLVED** unanimously(proposed MA, 2nd SB) to spend up to £200 on making the   
website accessibility compliant, in consultation with the website provider **A**

**20.066** **Code of Conduct**

A draft of the new national Code of Conduct had been circulated. No action.

**20.067** **Finance**

(a) The Month 3 financial statement and reconciliation were approved. The bank   
statement to be signed after the meeting **A** SB

(b) Donation A former resident, who had loved living in the village, had kindly made a donation towards something ‘jolly or useful’.

**AGREED** to spend up to half on a social event (fish and chip lunch?) for residents, which was penciled in for May 2021.

(c) Unity Trust Bank

Further requested papers had been supplied and the changeover from NatWest was anticipated shortly

(d) **RESOLVED** unanimously(proposed SB 2nd JY) to pay:

|  |  |
| --- | --- |
| Staff salaries – June and July 2020 | 631.20 |
| HMRC – PAYE Quarter 2 | 236.60 |
| IAC Audit & Consultancy – internal audit, inc. VAT | 60.00 |
| R. Campbell – refund Zoom subscription April & May 2020, inc. VAT | 28.78 |
| R. Campbell – refund Zoom annual subscription (less June days paid above) to 11.6.2021, with 30% discount, inc. VAT | 96.54 |
| R. Campbell – refund SLCC subscription 2020/21 | 109.00 |

**20.068** **Information**

(a) No new residents. More welcome packs needed **A** MA

(b) Correspondence All on agenda

(c) Reports received

* Ward Cllr Butters, thanked for attending, said Bath Recycling Centre would soon reopen. B &NES would not treat Japanese Knotweed on private land
* ALCA Clerks’ meetings (circulated)
* Environs of Bath

**20.069** **Meetings** The following dates were noted

|  |  |  |
| --- | --- | --- |
| Thursday 3 Sept, 7.30pm | ALCA Area group Meeting | Online via Zoom |
| Wednesday 16 Sept, 5.30pm | Parish Liaison Meeting | Online via Zoom |
| Wednesday 16 Sept, 7.00pm | Parish Council Meeting | Online via Zoom |

The Chairman thanked all for joining the meeting, which he closed at 9.05pm