Combe Hay Parish Council

**https://combehaypc.org.uk**

BATHAVON SOUTH WARD, BATH & NORTH-EAST SOMERSET

Clerk: Robin Campbell, 4 Monmouth Paddock, Norton St Philip, Bath BA2 7LA 01373 834900 combehaypcclerk@gmail.com

**TO THE MEMBERS OF COMBE HAY PARISH COUNCIL**

A MEETING of the above-named Parish Council will be held at 19.00 on Wednesday

18 March 2020 in Combe Hay Church, which you are summoned to attend



Robin Campbell, Clerk, 13 March 2020

**PUBLIC PARTICIPATION**

Members of the public are encouraged to attend and may address the Council   
on matters of local concern

**AGENDA**

20.014 **Apologies** To CONSIDER apologies for absence

20.015 **Interests**

To DECLARE interests, RECEIVE written dispensation requests for items of disclosable pecuniary interest and GRANT requests where appropriate

20.016 **Minutes** To APPROVE and SIGN the minutes of the Parish Council Meeting held on 15.1.20

20.017 **Coronavirus**

To CONSIDER actions for community benefit during the Coronavirus outbreak.

20.018 **Clerk’s report** To RECEIVE a report on actions from previous meetings not on this agenda

20.019 **Planning** (a) To NOTE the following application (PC not consulted):

|  |  |  |
| --- | --- | --- |
| 20/00092/SCOPE  10.01.20  Parcel 4234, Combe Hay Lane, Combe Hay, Bath | Request for scoping opinion for a hybrid planning application for full planning permission for a road linking the residential development to Sulis Manor Road/Combe Hay Lane and outline planning permission for the development of up to 350 dwellings, allotments, open space and associated infrastructure at Sulis Down |  |

(b) To note delegated recommendations submitted (per Standing Order 27)

|  |  |  |
| --- | --- | --- |
| 20/00643/CLEU  17.02.20  Upper Tunnel Farm, Browney Lane, Combe Hay | Buildings and land use for storage (use class B8) (Certificate of Lawfulness for an Existing Use)  *Support* |  |
| 20/00256/FUL  22.01.20  1 Croft Cottages, The Lower Lane, Combe Hay, BA2 7EG | Erection of basement and ground floor rear extension  *Support, with conditions* |  |

(b) To NOTE planning decisions

(c) To RECEIVE planning enforcement updates

20.020 **Environment** To RECEIVE an update from the Tree Planting Group

20.021 **Highways and Transport**

To RECEIVE an update on requested works and other highways matters

20.022 **Cemetery**

(a) To NOTE purchase of waste bin

(b) To RECEIVE an update on purchase of new land

20.023 **VE Day**

(i) To NOTE marquee purchase (per minute 20.009), to NOTE storage and insurance arrangements

(ii) To RECEIVE a report on arrangements for 8th May.

20.024 **Risk assessment and asset register**

(a) To REVIEW the risk schedule

(b) To REVIEW the asset register

20.025 **Standing Orders** To CONSIDER minor revisions to Standing Orders (circulated)

20.026 **Staff** To NOTE review of Clerk’s contract (Cllr Austwick)

20.027 **Finance**

(a) To APPROVE and SIGN the Month 11 financial statement and SIGN bank reconciliation

(b) To NOTE submission of application to Unity Trust Bank

(c) To APPROVE payments (full list at meeting) including:

|  |  |
| --- | --- |
| ALCA – Annual subscription to NALC and ALCA | 31.19 |
| Staff salaries – April 2019, February & March 2020 | at meeting |
| R. Campbell – refund wheelie bin, inc. delivery and VAT | 49.14 |
| R. Campbell – home as office allowance 2019/20 | 208.00 |

20.028 **Information only**

*Note: matters requiring a decision must be listed elsewhere on the agenda*

(a) To RECEIVE information as available on

* New residents
* Rights of way

(b) To NOTE correspondence received

(c) To RECEIVE miscellaneous reports, including

20.029 **Meetings** To NOTE date of next meeting

|  |  |  |
| --- | --- | --- |
| Wednesday 20 May, **6:00pm** | Parish Council Meeting  (Annual meeting: election of Chair) | Combe Hay Church |
| Wednesday 20 May, **7:45pm** | Annual Parish Meeting | Combe Hay Church |