Combe Hay Parish Council

<https://combehaypc.org.uk>

**Minutes of the Parish Council (CHPC) meeting held at 7:00pm**

**on Wednesday January 15, 2020 in Combe Hay Church**

**Present:** Councillors M. Austwick (Chairman), S. Bellars, M. Boyce, C. Harrison,   
J. Long (Vice-chairman) S. Saker, J. Young

**In attendance**: Ward Cllr N. Butters (minutes 20.007 to 20.009), Ward Cllr M. McCabe (from minute 20.009), R. Campbell (Clerk), one member of the public (from minute 20.007)

**PARTICIPATION**

No members of the public was present at this juncture.

20.001 **Apologies** None. All Members were present.

20.002 **Interests** There were no declarations of interests.

20.003 **Minutes**

The minutes of the Parish Council Meeting of 20 November 2019 were AGREED to be

a true record with the following amendments: list of those present, after ‘to minute’ delete ’19.059’, insert ’19.076’; minute 19.073(b) delete ‘working group’, insert ‘planting group’; delete ‘objectives for the group’, insert ‘an update’. The minutes were SIGNED by the Chairman.

20.004 **Clerk’s report**

A written report had been circulated. Actions are noted under the relevant minute.

20.005 **Planning**

(a) There were no applications.

(b) The following planning decisions were noted:

|  |  |  |
| --- | --- | --- |
| 19/05349/NMA Smithy House, Flower's Hill, Combe Hay BA2 7EG | Non-Material Amendment to application 19/02928/FUL (demolition of lean-to x 2, erection of 2 x extensions, loft conversion) | **Permitted**  PC not consulted |
| 19/03240/FUL  Cotte Farm, Anchor Lane, Combe Hay BA2 7EG | Conversion of barn to a dwelling and associated parking | **Permitted**  (PC recommended approval with parking/access conditions) |
| 19/04506/NMA  Graden Farm Cottage, Wycotte Hill, Combe Hay, BA2 8RE | Non-material amendment to application 17/04882/FUL (Demolition of existing cottage and erection of a replacement dwelling. (Resubmission)). | **Approved** |
| 19/04555/TCA  Combe Hay Manor, Backy Hill, Combe Hay, BA2 7EG | T1 - Horse Chestnut - fell T2 - Lime - fell T3 - Willow - fell T4 - Ash - fell | **No objection** |
| 19/02928/FUL  Smithy House, Flower's Hill, Combe Hay, BA2 7EG | Non-Material Amendment to application 19/02928/FUL (Demolition of existing lean-to extensions and erection of 1no single storey and 1no two storey rear and side extensions | **Approved** |

(c) Enforcement  Ward Cllr McCabe to be informed of the lack of progress on an ongoing enforcement matter.

(d) Neighbouring parish AGREED to submit a response (Cllrs Austwick and Long to finalise) supporting South Stoke PC’s objection to application 19/05556/OUT for B1 commercial development of farm buildings, Manor Farm, Southstoke Lane.

20.006 **Environment**

Tree planting group A meeting with those who had expressed interest to be held before advertising for more volunteers. Information on the Wellow tree group was noted.   
AGREED that this group would not be a Council Working Group but would be a more informal Community Group of interested parties.”

20.007 **Highways,Transport and Drainage**

* A letter to be sent to Craig Jackson, Highway Maintenance and Drainage Manager, requesting action to unblock gullies in Browney Lane which currently cause surface water to flow down onto Combe Hay Crossroads, making for dangerous driving conditions, especially in winter. The broken surface round a gully in Flowers Lane to be reported.
* Cllr Young reported on the possibility of applying to have Combe Hay Village put on mains drainage. The matter be taken forward informally with Wessex Water in the first instance, with the aim of arranging a meeting in the village.

20.008 **Cemetery**

(a) AGREED to accept the quotation of £824 from Id Verde (plus 3% on previous year) for 12 cuts of the grass in 2020 (cemetery and other areas). The blades to be raised for the first cut in the cemetery.

(b) No news on purchase of new land.

(c) A rubbish bin to be purchased.

20.009 **VE Day**

Cllrs Boyce and Austwick had researched marquees and visited a supplier. Councillors considered the advantages (including community cohesion), and possible disadvantages (cleaning and drying, storage) of purchasing a marquee. It was agreed that two small marquees, to be used independently or together, offered the best solution. Insurance implications were considered.

**RESOLVED** (proposed Cllr Harrison, 2nd Cllr Boyce, unanimous), recognizing that satisfactory storage arrangements need to be made, to purchase 2 x 6m x 12m Elite Gala marquee tents at a cost of £3,147, ex. VAT. for use in the 2020 VE Day commemoration and future community events. £250 to be applied for from the Ward Councillor’s Community Empowerment fund.

The offer of a generous donation of £1,500 was acknowledged with thanks. Further donations to be encouraged.

20.010 **Finance**

(a) The Month 9 financial statement was approved and the bank reconciliation at 30.12.19 signed by Cllr Bellars.

(b) The application to move to Unity Trust Bank had been part-completed by the Clerk.

It was AGREED that bank signatories would be Councillors Austwick, Long, Harrison and Bellars, to whom the application form would be circulated in turn for completion and signature. The Clerk to be as signatory to allow him to administer the account.

(c) It was AGREED to renew the council’s insurance from 10.2.20 with Aviva via BHIB   
(see 20.010 (f).

(d) **RESOLVED** (proposed Cllr Long, 2nd Cllr Bellars, unanimous) to set a budget for 2020-21 as follows: income £9,221, expenditure £9,220.

(e) **RESOLVED** (proposed Cllr Austwick, 2nd Cllr Long, unanimous) to set a precept for 2020/21 of £9,220, an increase of 2% in money terms and 3.1% (to £100.92) per Band D property, there being a small decrease in the tax base.

(f) **RESOLVED** (proposed Cllr Austwick , 2nd Cllr Bellars, unanimous) to pay:

|  |  |
| --- | --- |
| 100890 Staff salaries – December and January | 631.20 |
| 100891 Idverde – grass cutting 2019, per budget, inc. VAT | 960.00 |
| 10092 Parish Council Websites – website hosting & maintenance 2020 | 130.00 |
| 100893 HMRC Quarter 3 | 236.60 |
| 100894 BHIB – Insurance 2020/21 (below budget) | 285.34 |
| Total | 2243.14 |

20.011 **Royal Garden Party**

It was AGREED not to take part in the draw for the Royal Garden Party to be held on   
12 May 2020.

20.012 **Information**

(a) A welcome pack had been delivered to new residents of Combe Hay village.

The Clerk will report fly-tipped mattresses at Browney Lane, near the farm at the A367 end.

(b) Correspondence received since the last meeting was noted. No actions were identified.

(c) Ward Cllr McCabe said that application 19/04564/FUL for dairy and agricultural storage building at Cromwell Farm would not be referred to the Planning Committee. It had been approved per officer’s recommendation.

20.013 **Meetings** To NOTE date of next meeting

|  |  |  |
| --- | --- | --- |
| Wednesday 19 March, 7:00pm | Parish Council Meeting | Combe Hay Church |

The Chairman thanked all for attending and closed the meeting at 21:00.