Combe Hay Parish Council

**https://combehaypc.org.uk**

BATHAVON SOUTH WARD, BATH & NORTH-EAST SOMERSET

Chairman: Malcolm Austwick, Brook House, Anchor Lane, Combe Hay, Bath BA2 7EG malcolm.austwick@combehaypc.net

Clerk: Robin Campbell, 4 Monmouth Paddock, Norton St Philip, Bath BA2 7LA 07932 557202 combehaypcclerk@gmail.com

**PUBLIC NOTICE**

THE ANNUAL MEETING of the above-named Parish Council will be held online via Zoom at **6.00pm** on Wednesday 20 May 2020, which members of the press and public have the right to attend

**Meeting ID: 413 152 7122**  
**Password** **200520**



Robin Campbell, Clerk, 14 May 2020

**AGENDA**

20.043 **Election of Chairman**

(a) To ELECT the Parish Council Chairman for the coming year  
 (b) To SIGN the Declaration of Acceptance of Office

20.044 **Apologies** To CONSIDER apologies for absence

20.045 **Council**

(a) To CONSIDER the election of a Vice-chairman for the coming year and SIGN the Declaration of Acceptance of Office

(b) To DECLARE interests, RECEIVE written dispensation requests for items of disclosable pecuniary interest and GRANT requests where appropriate

(c) To AGREE Councillors’ lead areas of responsibility and representation on outside bodies for the coming year

(d) To AGREE Parish Council meeting dates for the coming year

**PUBLIC PARTICIPATION**

Standing Orders will be suspended to allow members of the public to address the Council on matters of local concern. Standing Orders will then be reinstated.

20.046 **Minutes** To APPROVE and SIGN the minutes of the Parish Council Meeting held on 29.4.20

20.047 **Coronavirus**

(a)To RECEIVE an update on community support and known cases of Covid-19

(b) To CONSIDER any additional support the Parish Council can offer

20.048 **Clerk’s report** To RECEIVE a report on actions from previous meetings not on this agenda

20.049 **Planning**

(a) No applications

(b) To NOTE planning decisions

(c) To RECEIVE planning enforcement updates

(d) TO RECEIVE a working group report on the B&NES Local Plan Partial Update consultation

(e) To CONSIDER the council’s response to the consultation

20.050 **Highways and Rights of Way** To RECEIVE updates

20.051 **Cemetery** To RECEIVE an update on transfer of new land

20.052 **Risk assessment** To review financial controls

20.053 **Year ended 31 March 2020**

(a) To RECEIVE the Annual Internal Audit Report 2019-20

(b) To APPROVE and SIGN the Annual Governance Statement 2019-20

(c) To APPROVE and SIGN the Accounting Statements 2019-20

(d) To SIGN the external audit exemption certificate for 2019-120

(e) To NOTE the period for exercise of Electors’ Rights

20.054 **Finance**

(a) To APPROVE the Month 1 financial statement

(b) To RECEIVE an update on the move to Unity Trust Bank

(c) To APPROVE payments (full list at meeting) including:

|  |  |
| --- | --- |
| Staff salaries – May 2020 | at meeting |
| R. Campbell – refund Zoom subscription April & May 2020, inc. VAT | 28.78 |

20.055 **Information only**

*Matters requiring a decision must be listed elsewhere on the agenda*

(a) To NOTE New residents for welcome pack

(b) To NOTE correspondence received

(c) To RECEIVE miscellaneous reports