Combe Hay Parish Council

**https://combehaypc.org.uk**

BATHAVON WEST WARD, BATH & NORTH-EAST SOMERSET

Clerk: Robin Campbell, 4 Monmouth Paddock, Norton St Philip, Bath BA2 7LA 01373 834900 combehaypcclerk@gmail.com

**PUBLIC NOTICE**

A MEETING of the above-named Parish Council will be held at 19.00 on Wednesday 20 November 2019   
in Combe Hay Church, which members of the press and public have the right to attend



Robin Campbell, Clerk, 15 November 2019

**PUBLIC PARTICIPATION**

Members of the public are encouraged to attend and may address the Council   
on matters of local concern

**AGENDA**

19.068 **Apologies** To CONSIDER apologies for absence

19.069 **Interests**

To DECLARE interests, RECEIVE written dispensation requests for items of disclosable pecuniary interest and GRANT requests where appropriate

19.070 **Minutes**

To APPROVE and SIGN the minutes of the Parish Council Meeting held on 18.9.19

19.071 **Clerk’s report** To RECEIVE a report on actions from previous meetings not on this agenda

19.072 **Planning** (a) To CONSIDER the following applications:

|  |  |  |
| --- | --- | --- |
| 19/04555/TCA 18.10.19  Combe Hay Manor Backy Hill, Combe Hay BA2 7EG | T1 - Horse Chestnut – fell; T2 - Lime – fell; T3 - Willow – fell; T4 - Ash - fell |  |
| 19/04564/FUL  18.10.19  Cromwell Farm, Combe Hay Lane, Combe Hay BA2 8RF | Erection of a dairy and agricultural storage building (Retrospective) |  |
| 19/03240/FUL  24.7.19  Cotte Farm Anchor Lane, Combe Hay BA2 7EG | Conversion of barn to ancillary accommodation with associated alterations and terracing the yard.  (New drawings: site plan  14.10.19; location plan 8.11.19) |  |

(b) To NOTE planning decisions, including:

|  |  |  |
| --- | --- | --- |
| 19/04217/TCA  2 Manor Farm Cottages, Combe Hay BA2 7EH | G1 Conifer Group – Remove Hazel (T1) - Fell Hazel, Ivy, Elder (T2) – Fell | No objection |

(c) To RECEIVE planning enforcement updates

19.073 **Environment**

(a) To RECEIVE a report from Cllr Saker on the inspection of ash trees in Combe Hay village

(b) To RECEIVE an update on the tree working group

(c) To RECEIVE information on the recent litter pick

19.074 **Highways and Transport**

To RECEIVE an update on requested works and other highways matters

19.075 **Council**

(a) To CONSIDER amending Standing Orders (adopted 18.9.19) by addition of the   
following clause:

24 Urgent matters  
If no meeting of the Council is scheduled within the timescale required to enable a decision to be made on an urgent matter, including a planning matter where a time extension cannot be obtained from the Principal Authority, the clerk may, in consultation with the chairman or vice-chairman of the Council, determine such a matter. Decisions taken under this Standing Order shall be reported to the next meeting of the council for information and the clerk shall provide enough detail, including reasons for urgency, to enable the council to be satisfied that the delegated power has been used properly.

Existing clause 24 becomes 25 and 25 becomes 26

(b) To CONSIDER setting up a Staffing Committee with functions to include a review of the Clerk’s contract

19.076 **VE Day**

(i)To RECEIVE an update from Cllr Austwick

(ii) To CONSIDER purchase of a marquee

19.077 **Finance**

(a) To CONSIDER adopting electronic banking

(b) To CONSIDER moving the parish council’s accounts to Unity Trust Bank

(c) To CONSIDER parameters for the 2020/21 budget, to be agreed on 15 January 2020

(d) To APPROVE and SIGN the Month 7 financial statement and SIGN bank reconciliation

(d) To APPROVE payments (full list at meeting) including:

|  |  |
| --- | --- |
| Staff salaries – October and November |  |
| Information Commissioner – data protection fee renewal (paid) | 40.00 |
| Cam Valley Wildlife Group – membership renewal | 5.00 |

19.078 **Information**

(a) To RECEIVE information as available on

* New residents
* Rights of way
* Cemetery
* Defibrillator

(b) To NOTE correspondence received

(c) To RECEIVE miscellaneous reports

19.067 **Meetings** To NOTE date of next meeting

|  |  |  |
| --- | --- | --- |
| Wednesday  15 January 2020, 7:00pm | Parish Council Meeting | Combe Hay Church |