Combe Hay Parish Council

BATHAVON WEST WARD, BATH & NORTH-EAST SOMERSET

**Minutes of the Parish Council (CHPC) meeting held at 19:00**

**on Wednesday 16 January 2018 in Combe Hay Church**

**Present:** Councillors M. Austwick (Chairman), J. Long (Vice-chairman), M. Boyce, A. Harrison, P. Mills, S. Saker

**In attendance**: Ward Councillor D. Veale, Bathavon South Ward Councillor N. Butters,
R. Campbell (Clerk), one member of the public (after minute 19.006)

**PUBLIC PARTICIPATION**

* *See after minute 19.006*

19.001 **Apologies**

Apologies were RECEIVED and ACCEPTED from Cllr J. Young.

19.002 **Interests**

*See minute 19.007*

19.003 **Minutes**

The minutes of the Parish Council Meetings held on 21 November were AGREED to be a true record. They were signed by the Chairman.

19.004 **Clerk’s report** Actions from previous meetings are NOTED under the relevant minute. In addition:

* Ownership of the defibrillator kiosk was still being established

19.005 **Planning**

 (a) The following applications were considered:

|  |  |  |
| --- | --- | --- |
| 18/05324/FULSmithy House Flower's Hill Combe Hay BA2 7EG  |  | Recommended refusal. CHPC are of the view  that condition no 3 of application 18/00750/FUL has not been complied with and should not be removed.  |
| 18/05326/REMSmithy House Flower's Hill Combe Hay BA2 7EG  | Removal of condition 2 and 3 for application 18/00750/FUL (demolition of 2no existing lean-to extensions and erection of 1no single storey and 1no two storey rear and side extensions, conversion of the loft and associated works). | Recommended refusal. *Reasons are attached to these minutes.* |

(b) Planning decisions

* permission had been given for work to the ash tree at the bottom of The Avenue (see minute 19.011b)

(c) Enforcement

* 18/00390/NONCOM Cromwell Farm: a report from the enforcement officer following a site visit was awaited
* 18/00398/UNDEVWoodland Farm Vineyard: the wooden building requires planning permission; an application is anticipated by the end of January.
* 18/00462/UNDEV Smithy House: the new wall, because it is over 1m high, requires planning permission. The enforcement officer had advised that approval of application 18/05324/FUL (see 19.005a above) would provide retrospective permission. If not granted, the enforcement case would proceed

(d) The council’s response to the Local Plan consultation had been circulated.

19.006 **Highways**

(a) Warning signs: it was AGREED that the warning signs in The Lower Lane were satisfactory for the time being.

(b) Requests to B&NES

* It was AGREED to ask B&NES Highways for a statutory 20 mph limit in Combe Hay village. Cllr Mills suggested it should extend all the way to Midford.
* It was also AGREED to ask for a 20mph limit on the bend outside Fosse Farm and renewal of the bollards there, damaged by recent accidents. Ward Cllr Veale will support these requests.

Standing orders were suspended to allow **Public Participation**.

* The owner of Woodland Farm Vineyard (see minute 19.005c above) apologized that the application for a wooden ancillary agricultural building would be retrospective. She gave details about the intended use of the building and the vineyard’s operation and possible new access.

The Chairman thanked the speaker for the information and said that the council would make sure the application came to it for consideration, even if this did not happen automatically.

Standing orders were resumed.

 19.007 **Cemetery**

Cllr Harrison declared a non-pecuniary interest as the brother of Philip Harrison (see immediately below).

1. An estimate from Philip Harrison for Cemetery wall repair in the sum of £5,000 had been

received.

**RESOLVED** (proposed Cllr Long, 2nd Cllr Boyce, unanimous) to spend £5,000 on wall repair in 2019/20. Two further estimates to be obtained and the possibility of grant funding explored in time for the March meeting.

 (b) The Clerk was still drafting a set of Cemetery Management Rules. These to be circulated to Councillors before the March meeting.

 (c) Cllr Harrison was thanked for carrying out repair work at the cemetery per minute 18.088

 19.008 **Communication**

 (a) AGREED in principle to provide Combe Hay Parish Council email addresses for Councillors
and Clerk. Cllr Boyce and the Clerk will provide a solution for the March meeting

 (b) Broadband: an update from TrueSpeed was expected later that week

 (c) AGREED in principle to purchase external hard drive(s) to be attached to the Clerk’s own laptop and used exclusively for CHPC business and backup thereto.

19.009 **Royal Garden Party**

It was AGREED not to join the draw for the Royal Garden Party on 21 May.

19.010 **Finance**

(a) The Month 9 financial statement was APPROVED

(b) A request by Midsomer Norton Dial-a-Ride for a grant of £30 for 2019/20 was deferred pending information about whether the service was used by parishioners.

(c) RESOLVED (proposed Cllr Austwick, 2nd Cllr Long, unanimous) to renew the council’s insurance with Aviva from 10.2.19, subject to checking of the policy by Cllr Mills.

(d) **RESOLVED** (proposed Cllr Austwick, 2nd Cllr Boyce, unanimous) to set a budget for 2019-20 as follows: income £15,671, including transfer from earmarked reserves £5,355; expenditure £15,521.

(e) **RESOLVED** (proposed Cllr Austwick, 2nd Cllr Boyce, unanimous) to set a precept for 2019/20 of £9,040, an increase of 2% in money terms and 1.01% (to £97.83) per Band D household, there being a small increase in the tax base.

(f) ) **RESOLVED** (proposed Cllr Austwick , 2nd Cllr Long, unanimous) to pay:

|  |  |
| --- | --- |
| BHIB Insurance Brokers – insurance renewal (budget 300.00) |  285.34 |
| Ashley Lewis – work to The Avenue trees, inc. VAT |  1200.00 |
| Jeremy Hunter – The Avenue railings |  100.00 |
| Staff salaries – January  |  384.25 |

19.011 **Information**

(a) Rights of way – no report

(b) Environment andmaintenance

* A small section of The Avenue railings had been painted. The painter had been asked to confirm in writing how much, if not all, of the railings he would complete by 31 March 2019
* The Avenue trees had been dead-wooded as agreed. Work on the Ash at the end of the railings had been completed, the tree surgeon having obtained the necessary planning permission on behalf of CHPC.

 (c) Correspondence received

* Litter kindly retrieved by a property owner in Swan Lane had included an addressed envelope. B& NES to be asked to write to the addressee.

(d) Miscellaneous reports - none

19.012 **Meetings** The next meeting of CHPC was confirmed as

|  |  |  |
| --- | --- | --- |
| 20 March 2019 19:00 | Parish Council Meeting | Combe Hay Church |

The Chairman thanked all for attending and closed the meeting at 21:15.