

Combe Hay Parish Council

BATHAVON WEST WARD, BATH & NORTH-EAST SOMERSET

Minutes of the Parish Council (CHPC) meeting held at 18:00 on Wednesday May 16, 2018 in Combe Hay Parish Church

Present: Councillors M. Austwick (Chairman), M. Boyce, A. Harrison, J. Long (Vice-chairman), P. Mills, S. Saker, J. Young

In attendance: R. Campbell (Clerk)

18.034 Election of Chairman

RESOLVED (proposed Cllr Boyce, 2nd Cllr Long, unanimous) to elect Cllr Austwick as Chairman for the coming year. There were no other nominations. Cllr Austwick signed the declaration of acceptance of office.

PUBLIC PARTICIPATION

No member of the public was present

18.035 Election of Vice-chairman

RESOLVED (proposed Cllr Austwick, 2nd Cllr Harrison, unanimous) to elect Cllr Long as Vice-chairman for the coming year. There were no other nominations.

18.036 Apologies All Members were present

18.037 Council

(a) There were no declarations of interests.

(b) It was agreed that Councillors' lead areas of responsibility should remain the same. Cllr Boyce will in addition take on Data Protection.

(c) The Parish Council decided to meet on the third Wednesday of alternate months, starting in July. Exceptionally, the July meeting will be on the fourth Wednesday.

18.038 Minutes

The minutes of the Parish Council Meeting of 28 March 2018 were agreed to be a true record. They were signed by the Chairman.

18.039 Clerk's report

Actions from previous meetings are noted under the relevant minute.

18.040 Planning

(a) The following applications were CONSIDERED:

18/01288/FUL Glendower Anchor Lane Combe Hay BA2 7EG	Erection of a two-storey front extension, single-storey rear extension and external redressing of envelope (Resubmission)	RESOLVED (proposed Cllr Young, 2 nd Cllr Long, unanimous) to support . Councillors were generally impressed with the modifications from the original application to the treatment of the back of the house.
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(b) The following planning decisions were NOTED

18/00750/FUL Smithy House Flower's Hill	Demolition of 2no existing lean-to extensions and erection of 1no single storey and 1no two storey rear and side extensions, conversion of the loft	Permit (CHPC opposed)
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Combe Hay BA2 7EG	and dormer windows, insertion of window openings and associated works.	
17/1708/FUL 2 Manor Farm Cottages, Anchor Lane, Combe Hay, Bath BA2 7EH	Interior and exterior alterations, including a two-storey extension (part retrospective) and partial demolition of rear boundary wall to create a vehicle access.	Appeal 3192340 allowed 9.5.18 17/1709/LBA not appealed.

(c) Sulis Down It was agreed to provide a written response pointing out the inconsistencies in B&NES Highways recent response and to provide a speaker for the Development Management Committee meeting at which the matter is considered. Cllrs Auswick & Boyce and the Clerk will deal with this.

18.041 Highways and transport

- Stephan Chiffers, Somerset Highways, to be asked to attend a site meeting to consider making passing places in Swan Lane and to review request for weight limit in Combe Hay Village and Lane.
- Some grit bins remained to be filled: B&NES to be chased
- Cllr Mills drew attention to the proposed Clean Air Zone for the city of Bath. To be a July agenda item

18.042 **Rights of Way** Nothing to report

18.043 **Cemetery** There were reported to be issues in relation to ownership of part of the land

18.044 Environment and maintenance

- (a) A contract with Id Verde to cut the grass had been signed, representing a significant saving over the previous year's contract with B&NES.
- (b) The Avenue trees: Ashley Lewis had been asked to inspect and report: to be chased. An ivy working part to be arranged by Cllr Saker
- (c) The Avenue railings: the painter to be chased.
- (d) Defibrillator kiosk maintenance to be considered in July. Ownership of the kiosk to be confirmed.
- (e) No new reports of fly tipping

18.045 GDPR and Data Protection Bill

It was NOTED that an exemption to appoint an external Data Protection Officer was likely for parish councils

18.046 Finance

- (a) it was NOTED that the annual accounts and governance statement to 31.3.18 would be considered on receipt of the internal audit report
- (b) The financial statement was NOTED
- (c) Application of the National Wage award to the Clerk's salary was APPROVED
- (d) **RESOLVED** (proposed Cllr Boyce, 2nd Cllr Austwick, unanimous) to pay:

R. Campbell – refund share of SLCC subscription 2018/19	59.96
R. Campbell – salary April	376.80
R. Campbell – salary May	391.70

18.047 Information

- (a) Correspondence received was noted. No actions were identified.
- (b) There were no miscellaneous reports

18.048 Meetings Meeting dates were noted as follows

Early June (5 th), date and time to be confirmed	Parish Council meeting to receive internal audit report and approve accounts	Combe Hay Church
9 June 09:45	Transport and Pollution Conference	Komedia, Westgate Street, Bath. Tickets from office@werahobhouse.co.uk
25 July 19:00	Parish Council Meeting	Combe Hay Church

The Chairman thanked all for attending and closed the meeting at 19:20.