

Combe Hay Parish Council

BATHAVON WEST WARD, BATH & NORTH-EAST SOMERSET

Minutes of the Parish Council (CHPC) meeting held at 19:00 on Wednesday 15 November 2017 in Combe Hay Parish Church

Present: Councillors M. Austwick (Chairman), M. Boyce, A. Harrison, P. Mills, S. Saker, J. Young

In attendance: R. Campbell (Clerk), two members of the public

PUBLIC PARTICIPATION

No member of the public wished to speak

17.88 Apologies

Apologies for absence were received and accepted from Cllr J. Long.
Ward Cllr D. Veale sent his apologies

17.89 Minutes

The minutes of the Parish Council Meeting of 12 September 2017 were AGREED to be a true record. They were signed by the Chairman

17.90 Council

(a) There were no declarations of interests.

(b) The Councillor Disqualification Survey to be distributed for comment by Cllrs Austwick and Boyce.

17.91 Clerk's report

Actions from previous meetings are noted under the relevant minute. In addition

- Painting of The Avenue railings had been booked for March 2018
- The fallen tree had been removed from the canal towpath and considerable additional tree work had been carried out in the area

17.92 Planning

(a) Application

17/04882/FUL RESOLVED to support (proposed Cllr Austwick, 2nd Cllr Saker, unanimous). CHCP requests that the application be considered by the	Graden Farm Cottage Wycotte Hill Combe Hay BA2 8RE <hr/> Development Management Committee should the planning officer recommend refusal.	Demolition of existing cottage and erection of a replacement dwelling. (Resubmission).
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(b) The following decision by B & NES Council was noted

17/00858/FUL	Reception building, car parking, weighbridge and lighting column.	Permit 27.09.17
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Fosseway Environment Park, BA2 8PD		
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(c) Sulis Down Development

An update from the planning officer had been circulated. There will be a re-consultation on the application, probably in December. It is understood that no built development or infrastructure, other than the access road from Combe Hay Lane, will now be in Combe Hay parish.

It was agreed to ask Ward Councillor D. Veale to keep an eye on the planned move of the coach park from Avon Street to Odd Down Park and Ride and to ask the planning officer if the effects of this move had been included in the highway modelling work being carried out.

17.93 **Highways**

(a) Road signs Two 'no parking' signs put up by CHPC had gone missing from the top of Flowers Hill. One had been found and would be reinstated. A replacement to be obtained for the other one.

It was AGREED to request a weight limit of 7.5 tonnes for Combe Hay Lane.

(b) Updates

- Combe Hay Bridge had been patched and the ditch above dug out so that excess surface water no longer ran down onto the bridge.
- B & NES was not in favour of further mandatory 20mph zones. CHCP was content for the time being with the advisory 20mph zone in the parish.
- B & NES had agreed to put up the promised signs in Dunkerton Lane.

17.94 **Rights of Way**

The need to apply (by 2026) for a definitive map modification order under the Wildlife and Countryside Act 1981, to safeguard any rights of way not currently listed, was noted. Councillors considered the best way to proceed. [Post-meeting note: the definitive footpath map is available on Parish Online].

17.95 **Cemetery**

(a) A report from the Cemetery Working Group had been circulated.

It was AGREED to accept Mr Trevor Osborne's kind offer of additional land north of the existing cemetery. The Clerk to put the process of transfer in hand.

It was agreed that fencing and other work can be done incrementally once land has passed to CHPC

(b) B & NES Community Empowerment Fund It had been confirmed that the cemetery land meets the criteria for an application but there was uncertainty whether CHPC was yet in a position to make one.

(c) Repairs to north wall It was agreed to leave repair of the north wall until the additional land had been acquired. Mr D. Layton to be invited to join a working party which will sever ivy roots entwined in the east (road-facing) wall on a date to be advised.

17.96 **Welcome Pack**

Councillors approved Cllr Saker's wording and the smaller of Cllr Boyce's designs. The Clerk to arrange for the map to be updated.

17.97 **Finance**

(a) The Month 7 financial statement had been circulated and was approved.

(b) Councillors discussed budgetary requirements for 2018/19. A draft budget to be produced for consideration on 17 January.

(c) The external auditor's report for 2016/17, with minor matters not affecting the auditor's unqualified opinion, was noted

(d) **RESOLVED** (proposed Cllr Mills, 2nd Cllr Harrison, unanimous) to pay:

Clerk's salary October	375.40
B & NES Council – grass cutting 2017, inc. VAT.	1322.05
R. Campbell – refund data protection registration paid till 15.11.18	35.00
ALCA – <i>Arnold-Baker on Local Council Administration</i> , 10 th edition	58.70
R. Campbell – home office allowance first half, postage, consumables	138.72
Cam Valley Wildlife Group – subscription 2017/18	5.00
Clerk's salary November – postdated	375.40

17.98 Information

(a) An update on the General Data Protection Regulation (GDPR) had been circulated. An external Data Controller will be required when the regulation takes over from the Data Protection Act in May 2018. More information would be available in Spring 2018. NALCC and SLCC are seeking to ensure that requirements are appropriate for small parish councils.

(b) Correspondence was noted. No actions were identified.

(c) The Clerk reported on the recent Parish Liaison and Environs of Bath Meetings.

17.99 Meetings

Future meeting dates were confirmed as follows

Date and time	Event	Location
21 Nov 12:30	Environs of Bath Meeting	No 1 Royal Crescent
17 Jan 2018 19:00	Parish Council Meeting	Combe Hay Church

The Chairman thanked all for attending and closed the meeting at 20:50.