

# Combe Hay Parish Council

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BATHAVON WEST WARD, BATH & NORTH-EAST SOMERSET

**Minutes of the Annual Parish Council meeting held at 18:00  
on Wednesday 18 May 2017 in Combe Hay Parish Church**

**Present:** Councillors M. Austwick (Chairman), M. Boyce A. Harrison (from minute 17.58), J. Long (Vice-chairman), S. Saker

**In attendance:** R. Campbell (Clerk), two members of the public

## 17.46 Election of Chairman

**RESOLVED** (proposed Cllr Long, 2<sup>nd</sup> Cllr Boyce, unanimous) to elect Cllr Austwick as Chairman for the coming year. There were no other nominations. Cllr Austwick signed the declaration of acceptance of office.

## PUBLIC PARTICIPATION

Susie Lacroix and Nigel Whitehead spoke to application 17/1708/FUL, 2 Manor Farm Cottages. The access splay had been reduced. Ms Lacroix would talk to neighbours about septic tank concerns.

## 17.47 Vice-chairman

**RESOLVED** (proposed Cllr Austwick, 2<sup>nd</sup> Cllr Saker, unanimous) to elect Cllr Long as Vice-chairman for the coming year. There were no other nominations.

## 17.48 Apologies

Apologies for absence were received and accepted from Councillors P. Mills and J. Young. Ward Cllr D. Veale sent his apologies.

## 17.49 Council

(a) Declaration of Acceptance of Office Cllr Boyce had signed the declaration of acceptance of office. He was welcomed to the Council.

(b) Interests There were no declarations of interests.

(c) Code of Conduct A revised Code of Conduct had been distributed to members.

**RESOLVED** (proposed Cllr Long, 2<sup>nd</sup> Cllr Boyce, unanimous) to adopt the Code of Conduct.

(d) Responsibilities It was agreed to leave consideration of Councillors' lead areas of responsibility until the next meeting.

## 17.50 Calendar

The Parish Council decided to meet on the third Wednesday of alternate months, starting in July.

## 17.51 Minutes

The minutes of the Parish Council Meeting of 13 April 2017 were agreed to be a true record. They were signed by the Chairman.

## 17.52 Clerk's Report

This is covered in agenda items

## 17.53 Planning

(a) Councillors considered the following applications:

17/1708/FUL & 1709/LBA 02/05/2017 <b>RESOLVED to support</b> (proposed Cllr Long, 2 <sup>nd</sup> Cllr Saker, unanimous).	2 Manor Farm Cottages Anchor Lane Combe Hay BA2 7EH <b>Observations:</b> Reduced visibility splay is appropriate; capacity of shared septic tank	Interior and exterior alterations, including a two-storey extension. <hr/> should be checked; there should be no external lighting.
17/01789/REG03 13/04/2017 <b>RESOLVED to support</b> (proposed Cllr Saker, 2 <sup>nd</sup> Cllr Long, unanimous)	Odd Down Park & Ride Car Park Odd Down Bath <b>Observation:</b> B & NES should consider a camera on one column trained down Combe	Relocation of two 6m CCTV columns within existing Park and Ride site. <hr/> Hay Lane to record fly-tippers at the junction with Old Bath Road

(b) Planning and enforcement updates: none.

17.54 **Highways** Further potholes at Anchor farm and slippery surface at Stony Lane to be reported

17.55 **Grass cutting**

**RESOLVED** (proposed Cllr Long, 2<sup>nd</sup> Cllr Saker, unanimous) to accept the quotation for grass cutting 2017-18 from B & NES Council in the sum of £1,101.71 + VAT (budget £1,222).

17.56 **Welcome pack** To be considered at the July meeting

17.57 **Finance**

(a) The internally audited Accounts 2016-2017 were received and noted

(b) Information to be supplied under Intermediate Review 2016-17 was agreed

(c) The Annual Governance Statement 2016-17 was approved and signed by Chairman and Clerk

(d) The Accounting Statements 2016-17 were approved and signed by Chairman and Clerk

(e) The Month one financial statement was received and noted.

(f) **RESOLVED** (proposed Cllr Long, 2<sup>nd</sup> Cllr Boyce, unanimous) to pay the following:

Combe Hay PCC – hire of church for meetings	100.00
May payroll	375.40

17.58 **Correspondence and reports**

(a) Correspondence received:

David Layton re north wall of the cemetery: to be considered in July

(b) Miscellaneous reports: none

17.59 **Future meetings**

July 19 19:00	Parish Council meeting	Combe Hay Church
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The Chairman thanked all for attending and closed the meeting at 19:00