

Combe Hay Parish Council

BATHAVON WEST WARD, BATH & NORTH-EAST SOMERSET

**Minutes of the Parish Council meeting held at 19:00
on Wednesday 9 February 2017 in Combe Hay Parish Church**

Present: Councillors M. Austwick (Chairman), A. Harrison, J. Long (Vice-chairman), P. Mills, S. Saker, J. Young (part)

In attendance: R. Campbell (Clerk), two members of the public

PUBLIC PARTICI PATION

Susie Lacroix and her planning consultant Nigel Whitehead addressed the meeting about a forthcoming planning application at 2 Manor Farm Cottages, Combe Hay

- An application would be made in about a month for a new vehicular access and rear extension. The drive entrance would be made beyond the end of the wall and brought round

Cllr Long enquired about the size of the splay

- Mr Whitehead said it was hoped to get Highways approval for a sub-standard splay (unlike a previous, withdrawn application) as traffic speeds were not high.

Cllr Austwick asked about the level (height) of the turning space at the end of the drive

- Access into the house would be at the living room end – the higher level.

Cllr Long (planning lead) said the Council looked forward to commenting on the application when it was submitted

17.12 **Apologies**

Apologies for absence were received and accepted from Cllrs S. Saker (family occasion) and D. Samson (unwell).

Cllr J. Young sent apologies: she would attend after driving a neighbour to hospital.

17.13 **Interests**

There were no declarations of interests.

17.14 **Minutes**

The minutes of the Parish Council meeting of 10 January 2017 were agreed to be a true record. They were signed by the Chairman.

17.15 **Clerk's report**

The Clerk reported on actions from previous meetings.

17.16 **Planning**

(a) Councillors considered the following application:

17/00301/TCA 23/01/2017	2 Manor Farm Cottages, Anchor Lane, Combe Hay BA2 7EH	1x Small Conifer - remove at the front of the property
RESOLVED to support	Proposed Cllr Harrison, 2 nd Cllr Long, unanimous	

It was agreed to hold an additional Parish Council meeting on 9 March to consider the following application, an extension having been agreed with the planning officer:

17/00583/FUL 08/02/201	Graden Farm Cottage, Wycotte Hill, Combe Hay, BA2 8RE	Demolition of existing cottage and erection of a replacement dwelling.
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16/06049/FUL Cromwell Farm, Combe Hay. Temporary (3 years) siting of a static caravan. In the event of the planning officer recommending approval, it was agreed to ask Ward Cllr Veale to reinforce the Parish Council's request for the application to be called in to the Development Management Committee.

(b) The following B & NES planning decisions were noted:

16/06016/TCA No objection	Combe Hay Manor, Backy Hill, Combe Hay, BA2 7EG	Tree works to beech, lime, willow & holly.
16/06010/AR Consent	Odd Down Park and Ride	Display of 4no. non- illuminated free standing aluminium signs.

(c) Call for Sites It was agreed to take no action for the time being over B & NES's call for sites for the new Local Plan 2016-36

17.17 Highways

It was agreed to advise Lynda LeRay that the Parish Council regretted it was outside its remit to provide stone edging at Swan Lane.

(b) Highways updates

The Highways Inspector to be asked

- when potholes marked up for repair will be filled
- what action is planned to deal with excess surface water on Anchor Lane outside The Old Rectory
- to repair unmarked potholes near Inner Meadow and at Combe Hay Bridge

17.18 Defibrillator and kiosk

(a) An inspection rota to be circulated

(b) **RESOLVED** (Proposed Cllr Austwick, 2nd Cllr Harrison, unanimous) to purchase 2 x 'Defibrillator' signs to replace 'Telephone' signs in the kiosk, at a total cost of £36

17.19 Maintenance of parish assets

(a) The Avenue Railings A revised quotation in the sum of £1,500 for painting, to include undercoat, had been received from Jeremy Hunter.

(b) Financial provision for maintenance of assets

Philip Harrison to be asked to provide an opinion on 5-year wall repair costs.

Ashley Lewis to be asked to confirm that

- dead-wooding of The Avenue Trees was complete
- similar work every three years would be appropriate

and to be asked if other work to these trees is required

Once these details are to hand, the Council will consider future annual financial provision.

17.20 **Cemetery**

A revised burial plot plan was distributed. An anonymized version (as regards reservations) to be publicized on Village News in the hope of naming more burial plots.

Cllr Harrision will arrange access to the burial book for the April meeting.

17.21 **Finance**

(a) The Month 10 financial statement was received and noted. A VAT repayment to be chased

(b) **RESOLVED** (unanimous) to agree a three-year deal with AON Insurance

(c) It was noted that the following budgeted payment has been made:

	January 2017 payroll	372.20
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(d) **RESOLVED** (unanimous) to make the following payments

	AON - insurance premium 2017-18	266.23
	February 2017 payroll	372.20
	Information Commissioner's Office – annual registration	35.00

17.22 **Correspondence and Reports**

(a) Correspondence received since the Parish Council meeting of 10 January 2017 was noted. No actions were identified.

(b) Miscellaneous reports Cllr Mills had attended a Western Power strategy review meeting and would circulate a document. WP had been rated top power distributor; he had been impressed with the company.

17.23 **Meetings**

(a) Bathavon Forum Councillors recommended that the Bath Forum remain as one entity and not be split into two smaller forums.

(b) Meetings were noted and Parish council representation agreed as follows:

Date & Time	Event	Location; attendee
15 Feb 18:30	Parishes Liaison meeting	Keynsham Community Space; Clerk
09 Mar 19:00	Parish Council) meeting (planning)	Combe Hay Church
21 Mar 12:30	Environs of Bath Sub-committee	No 1, Royal Crescent; Clerk
21 March <i>tba</i>	SOBA meeting	South Stoke Village Hall; Cllr Austwick
13 Apr 19:00	Parish Council meeting	Combe Hay Church

Cllr Mills made his apologies for the March and April Parish Council meetings.

The Chairman thanked all for attending and closed the meeting at 20:43