

# Combe Hay Parish Council

BATHAVON WEST WARD, BATH & NORTH-EAST SOMERSET

## MINUTES OF THE PARISH COUNCIL MEETING

held at 7.00 pm on Thursday 14 April 2016 in Combe Hay Parish Church

Actions – marked **A** at right – are on the Clerk and on any Councillor whose initials also appear

**Present:** Councillors J. Long (Chairman), M. Austwick, C. Harrison. P.Mills  
S. Saker, D. Samson

**In attendance:** R. Campbell (Clerk)

### **PUBLIC PARTICIPATION**

No member of the public was present

#### 16.18 **Apologies**

Apologies were received and accepted from Councillor J. Young.  
Ward Councillor Veale sent his apologies.

#### 16.19 **Declarations**

There were none.

#### 16.20 **Minutes**

The minutes of the meeting of 11 February were agreed to be a true record.

#### 16.21 **Clerk's report** Items were covered in the agenda.

#### 16.22 **Planning**

(i) There were no applications.

(ii) The following decision by B & NES was noted:

**16/00344 Smithy House**, Flowers Hill, Combe Hay

Proposal: erection of new house at garden of Smithy House. Decision: **permit**

#### 16.23 **Roads and transport**

Parking signs at Flower's Hill

**RESOLVED** (proposed Cllr Long, 2<sup>nd</sup> Cllr Samson) to purchase 2 x A4 'No parking'  
and 1 x A4 'Unsuitable for heavy vehicles' to a maximum cost of £50.

#### 16.24 **Waste and Recycling**

(i) It was agreed to purchase a litter bin to be placed near the parish notice board. Cllr Long will consult with neighbours first.

(ii) Fly tipping: a mattress in Combe Hay Lane had been reported and removed; sacks of tiles in Swan Lane had been reported.

#### 16.25 **Defibrillator**

It was agreed to ask St John Ambulance to make a presentation on defibrillators at the Annual Meeting of Electors on 19 May.

16.26 **Rights of Way** There was nothing to report

16.27 **Cemetery**

- (i) The ash tree near the entrance had had the dead wood and ivy removed.
- (ii) Philip Harrison hoped to start the Cemetery wall repair shortly .

16.28 **Strip of land at The Avenue**

The documents had been sent to the Land Registry

16.29 **Website**

(i) Publication of required Combe Hay information on Wellow's website. It was not thought this would be necessary.

(ii) **RESOLVED** (proposed Cllr Mills, 2<sup>nd</sup> Cllr Saker) to commission Parish Council Websites to produce and populate an 8-page (6 statutory, 2 free) website at a cost of £360.

Cllr Long will ask Mr. Sam Farr if he can supply local photographs for the site.

16.30 **The Queen's 90<sup>th</sup> birthday** Organisation was proceeding.

16.31 **Finance**

(i) Accounts A financial statement at 31 March 2016 was circulated. The reconciliation to be sent to councilors after the meeting.

(ii) Audit The accounts were due to be collected by Kevin Rose of IAC, the internal auditor, on 11 April

(iii) Grass cutting contract

**RESOLVED** (proposed Cllr Austwick, 2<sup>nd</sup> Cllr Mills) to accept B & NES 2016 grass cutting contract (9 cuts, £1,090.80 +VAT).

(iv) Payments:

**RESOLVED** (

Chq 761	Wansbroughs Solicitors, re Land at The Avenue, inc. VAT	355.00
762	HMRC	221.60
763	B & NES Council, grass cutting 2014, inc. VAT	720.00
764	R. Campbell, Clerk's salary March 2016	295.71
765	R. Campbell, expenses 2015/16	174.40

16.32 **Correspondence and reports**

(i) Correspondence Councillors reviewed correspondence received since the previous meeting. No actions were identified

(ii) Reports The dying cherry tree still needed attending to. Mr. Sam Brown to be asked for a price.

16.33 **Meetings and events**

(i) Annual Parish Council Meeting: Thursday 19 May, 6.30pm, Combe Hay Church. Cllr Long said he would not stand for the chairmanship for 2016/17.

(ii) Annual Meeting of Electors: Thursday 19 May, 7.00pm, Combe Hay Church

(iii) It was agreed that the Parish Council would meet in 2016 on Thursdays 9 June, 11 August, 13 October, 8 December; and in 2017 on Thursdays 9 February and 13 April. The Annual Parish Council meeting would be on 18 May.

There being no other business, Chairman thanked Councillors for attending and closed the meeting at 8:35pm.