

# Combe Hay Parish Council

BATHAVON WEST WARD, BATH & NORTH-EAST SOMERSET

## MINUTES OF THE PARISH COUNCIL MEETING held at 7.00 pm on Wednesday 24 June 2015 in Combe Hay Parish Church

Actions – marked **A** at right – are on the Clerk and on any Councillor whose initials also appear

**Present:** Councillors John Long (Chairman), Peter Mills, Sue Saker, Janet Young

**In attendance:** Robin Campbell (Clerk, from Minute 15.03c)

### Public Participation

No member of the public was present

### 15.01 Apologies

Apologies were received and accepted from Councillors Malcom Austwick, Crock Harrison and David Samson

### 15.02 Declarations

There were no declarations of interests

### 15.03 Parish Council matters

#### (d) Appointment of Clerk

This item was taken next.

It was agreed that Robin Campbell be appointed Clerk and Responsible Financial Officer to Combe Hay Parish Council (CHPC).

Cllr Mills had reviewed and was content with the clerk's draft contract (based on the National Association of Local Councils model) but noted a numbering error and that the policies referred to needed to be provided. The Clerk to provide draft policies for the next meeting so that the contract may be considered. **A**

#### (a) Annual Meeting of Electors

The Chairman reported that particular interest had been expressed in and questions asked about

- Progress with the Parish Plan. The Clerk to report on the current framework of parish and local plans to the next meeting **A**
- Rural broadband. The Chairman will talk to Cllr Austwick about potential demand, and report **A JL**

The minutes of the Annual Parish Council meeting and Parish Council meetings held on 14 May had been written but due to printing problems were not available in full at the meeting. The minutes to be emailed to all Councillors for consideration at the next meeting of CHPC **A PM**

#### (b) Portfolios

The Chairman distributed draft portfolios of Members' lead areas of responsibility. These will be finalised at the next meeting.

This led to a discussion about off-road motorcycling. It was felt that things had generally been quieter so far this year.

(c) The programme of Parish Council meetings for 2015/16 was agreed as follows:  
2015: Thursdays 13 August, 8 October, 10 December

2016: Thursdays 11 February, 14 April

**15.04 Finance**

Cllr Mills reported a current bank balance of £13,041. There were 8 unrepresented cheques. He will obtain a mandate and additional party form to allow the Clerk to be added to the account and to receive statements.

**A PM**

It was agreed to review Financial Regulations and Standing Orders at the next meeting.

A VAT claim to 31 May 2015 had been submitted.

**15.05 Waste and Cleansing**

- B & NES had been informed about asbestos dumped in Swan Lane and had removed it promptly.
- The grass cutting contract with B & NES to be checked by the Clerk, who will report to the next meeting
- The volunteers who had repainted the fingerposts to be thanked.

**A**

**A**

**15.06 Roads and Bridges**

Roads in the Parish were considered to be in generally good repair.

Cllr Young said that potholes in Swan Lane needed attention. B & NES to be asked to repair them.

**A**

Ward Councillor David Veale has taken up traffic calming with B & NES

**15.07 Public rights of way and land access**

Nothing to report

**15.08 Transportation**

Nothing to report

**15.09 Planning**

The following planning recommendations had been made to B & NES after consultation.

15/02015/FUL Field between Fosseyway and Combe Hay Lane, Odd Down, Bath  
Proposal: Erection of two storey extension of the Gateway Building, St Gregory's and St Mark's sixth form, providing an extended café and chaplaincy.

Recommendation: permit. Comment: comprehensive landscaping and screening should be put in place.

15/02770/TCA The Old Rectory, Anchor Lane, Combe Hay, Bath  
Proposal: removal of decayed branches from Cedar of Lebanon.

Recommendation: no objection

**15.10 Meetings and events**

The Clerk will provide a diary of planned events at the next meeting.

**A**

**15.11 Other matters**

There were none.

**15.12 Meetings**

The next Parish Council meeting will be on Thursday 13 August 2015 at 7.00pm in Combe Hay Parish Church.

The Chairman thanked everyone for attending and closed the meeting at 8.35p