

Combe Hay Parish Council

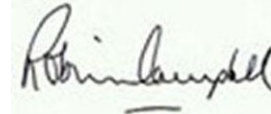
BATHAVON WEST WARD, BATH & NORTH-EAST SOMERSET

Chairman: John Long, The Old Byre, Combe Hay, Bath BA2 7EG 01225 835468 jandcl.long@btinternet.com

Clerk Robin Campbell, 4 Monmouth Paddock, Norton St Philip, Bath BA2 7LA 01373 834900 combehaypcclerk@gmail.com

TO THE MEMBERS OF COMBE HAY PARISH COUNCIL

A MEETING of the above-named Parish Council will be held at Combe Hay Parish Church at 7.00pm on Thursday 13 August 2015, which you are summoned to attend.



Robin Campbell, Clerk, 7 August 2015

AGENDA

- PUBLIC PARTICIPATION** Members of the public are encouraged to attend and may address the Council on matters of concern at the start of the meeting. Please notify the Clerk in advance if possible.
- 15.13 **Apologies** To receive and consider apologies for absence
- 15.14 **Interests** To receive declarations of interests and consider dispensation requests
- 15.15 **Minutes**
(a) To agree and sign the minutes of the Parish Council meeting of 14 May 2015
(b) To agree and sign the minutes of the Parish Council meeting of 24 June 2015
- 15.16 **Clerk's report** To receive a report on actions from the preceding meeting
- 15.17 **Planning**
(a) To consider the following applications:
15/02830/FUL Rectory Lodge, Old Bath Road, Combe Hay, Bath BA2 7EG
Proposal: Erection of two bedroom single storey side extension and single store extension to bedroom 3 and hall. Single storey infill side extension to link reception to existing garage. (Revised proposal)
Case officer and consultation end date: Chris Griggs-Trevarthen, extension till 14/8/15
15/02933/FUL Anchor Farm, Anchor Lane, Combe Hay, Bath, BA2 7EE
Proposal: Erection of single storey side and front extensions following demolition of existing Utility and WC.
Case officer and consultation end date: Rae Mepham, extension till 14/8/15
(b) To note planning and enforcement decisions and updates
- 15.18 **Roads and bridges**
(a) To receive updates, including: potholes at Swan Lane, new spring outside The Old Rectory, traffic calming
(b) To consider a request for a 20mph limit at Swan Lane
- 15.19 **Rights of way** To receive information as available

- 15.20 **Cemetery**
 (a) To consider quotations for work to an ash tree
 (b) To receive an update on cemetery wall repair
 (c) To review cemetery charges and conditions (last reviewed July 2014)
- 15.21 **Waste and cleansing**
 To receive information on the grass cutting contract with B&NES Council
- 15.22 **Statutory requirements**
 (a) Standing orders To consider adopting revised Standing Orders (circulated)
 (b) Financial regulations To consider adopting revised Financial Regulations (circulated)
 (c) Risk Assessment To consider adopting a revised Risk Assessment Management Scheme (circulated)
 (d) Transparency To consider how the Parish Council may best meet the transparency requirements for councils with a turnover of less than £25,000.
 (e) To consider the Parish Council's obligations under the Data Protection Act
- 15.23 **Policies** To consider adopting the following policies (to be circulated):
 Sickness absence; Health and Safety; Equal Opportunities; Expenses; Grievance and Discipline
- 15.24 **Clerk** To agree and sign the Clerk's contract
- 15.25 **Finance**
 (a) To receive a current financial statement
 (b) To review the Parish Council's banking arrangements
 (c) To note the External Auditor's Report for 2014/15
 (d) To approve the following payments
- | | | £ |
|------------|--|--------|
| Chq 100741 | J. Young, electors' meeting food | £18.78 |
| 100742 | HMRC | 7 5.00 |
| 100743 | R. Campbell, Clerk's salary part June and July | 363.75 |
| | P. Mills, postage expenses | 14.09 |
| | Grant Thornton, audit 2014/15 | 120.00 |
| | R. Campbell, Clerk's salary August (postdated) | 295.51 |
- 15.26 **Parish Plan** To receive information on the current regime of local and parish plans
- 15.27 **Training** To consider whether Members wish to take part in training to be delivered by ALCA on a Tuesday evening in October at Wellow.
- 15.28 **Broadband** To receive an update (Cllr Long)
- 15.29 **Correspondence and Reports**
 (i) To note correspondence received since the Parish Council meeting of 24 June 2015
 (ii) To receive miscellaneous reports and information
- 15.30 **Meetings and events**
 (a) To note forthcoming meetings and events and agree participation, if any
 (b) To confirm the date of the next meeting as Thursday 8 October 2015 at 7.00pm in Combe Hay Parish Church